

Environmental and Technical Services Privacy Notice

Environmental and Technical Services deliver the following services:

- Waste and Recycling
- Parking (including the use of Body Worn Cameras)
- Infrastructure
- Countryside Services
- External CCTV (via Rushmoor Borough Council)
- Internal CCTV (via Hart District Council)
- Street Care and Grounds Maintenance
- Property Management
- Litter Enforcement and Dog Fouling

The privacy notice below highlights what we do with the information you give us when you use these services at Hart District Council (the Council).

You have specific rights in relation to the data that you provide to the Council. To find out more, including [how to make a request](#).

Service Area covered by this Privacy Notice	Purpose of the Processing	Lawful Basis for Processing Personal Data	Categories of Personal Data being Processed	Special Categories of Personal Data being Processed (if appropriate)	Conditions for Processing Special Categories of Personal Data	Who the Data might be shared with
Waste and Recycling	The Council processes personal information for:	Legal Obligation	Name, address, telephone number, e-mail	Medical information, NHS number,	Explicit consent	Serco, Basingstoke and Deane

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	<ul style="list-style-type: none"> • Waste and recycling collection services; • General queries; • Assisted waste collections; • Clinical waste collections; • Bulky waste collections. 	Consent Contract	address, date of birth, bank card details, access photos	disability information		Borough Council, Newbury Community Resource Centre Ltd, staff
Parking (including the use of Body Worn Cameras)	The Council processes personal information to: <ul style="list-style-type: none"> • Provide a parking ticket for the use of a parking space in Hart District 	Public Task Legal Obligation Contract	Vehicle registration number, name, address, Body Worn Camera images, proof of address, log book (V5C), photos, e-mail address, Penalty Charge	Medical information	Legal claims or judicial acts	Flowbird, Chipside Ltd, Silverlake Garage (Motor Salvage) Ltd, Police, Traffic Penalty Tribunal, Reveal Media Ltd, the

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	<p>Council car parks;</p> <ul style="list-style-type: none"> • Remove untaxed and abandoned vehicles and to communicate with the owner of a vehicle; • Be used as evidence in the issuing of a Penalty Charge Notice if necessary; • Provide personal protection for civil enforcement officers and evidence if taken to prosecution; • Issue residential permits; 		<p>Notice (PCN) number</p>			<p>National Fraud Initiative, staff, Driver and Vehicle Licensing Agency</p>

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	<ul style="list-style-type: none"> • Issue virtual season tickets or 'Pay and Display' tickets; • Issue residents scratch cards; • Issue residents visitor permits; • Exempt members of the public from restrictions for a set period. 					
Infrastructure	<p>The Council processes personal information:</p> <ul style="list-style-type: none"> • To provide an administrative function; • To provide a response and 	<p>Public Task</p> <p>Legal Obligation</p>	<p>Name, address, telephone number, e-mail address, age, photos, V5C information, signature, financial information</p>	<p>Disability information, medical information, Blue Badge number, Motability Scheme lease agreement</p>	<p>Substantial public interest</p>	<p>Hampshire County Council, Environment Agency, contractors, other Public Bodies, Councillors,</p>

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	<p>address concerns and complaints;</p> <ul style="list-style-type: none"> • For historic records and evidence of flooding; • For objections and support for consultations on items of primary legislation; • For disabled bay applications; • To produce traffic and special event traffic orders; • To produce licences, including 					<p>MPs, Parish and Town Councils, Thames Water, South East Water, consultants, Natural England, Loddon Catchment Partnership, HIWWT, Basingstoke and Deane Borough Council, staff</p>

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	pavement licences; • To process applications for access protection markings.					
Countryside Services	The Council processes personal information to enable Countryside Services to carry out its duty and functions, to provide you with a service, and to continue to make service improvements	Public Task Contract Legal Obligation Consent Legitimate Interests	Name, address, telephone number, e-mail address, age, fishing rod license, photos, moving images	Not applicable	Not applicable	Contractors (just address), Basingstoke and Deane Borough Council, Hampshire County Council, Rushmoor Borough Council, Tackle Up (fishing permit only), HSE, RoSPA, staff

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Internal CCTV (via Hart District Council)	<p>The Council processes personal information to:</p> <ul style="list-style-type: none"> • Protect areas and premises used by staff and the public; • Deter anti-social behaviour; • Assist in the identification of offenders leading to their arrest and successful prosecution or other appropriate action; • Reduce violent or aggressive behaviour towards staff; 	Public Task	Images	Not applicable	Not applicable	Emergency Services (Police Service, the Fire Service and the Emergency Medical Services), courts, staff, Councillors

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	<ul style="list-style-type: none"> • Reduce anti-social behaviour and aggression; • Protect property and assets owned by the Authority. 					
Street Care and Grounds Maintenance	The Council processes personal information for the purposes of grounds maintenance/ cleansing and street care.	Public Task	Name, address, telephone number, e-mail address	Not applicable	Not applicable	Basingstoke and Deane Borough Council's Street Care Team, Maintenance Team and Contact Centre, staff, Councillors
Property Management	The Council processes personal information to: <ul style="list-style-type: none"> • Record, process, authorise 	Public Task	Name, address, e-mail address, telephone number, comments,	Not applicable	Not applicable	Hampshire County Council, Basingstoke and Deane Borough

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	and manage use and access to Council land/property; <ul style="list-style-type: none"> • Meet Council obligations on Council property; • Process applications to purchase land owned by the Council or request an easement / grant to a right of way; • Enforce land ownership. 		photos, financial information			Council Shared Legal Services, Parish Councillors, surveyors, consultants, contractors, tenants, staff, Councillors
Litter Enforcement and Dog Fouling	The Council processes personal information to identify and remedy littering and dog fouling.	Public Task	Name, address, date of birth, bank card details, body worn video images, passport, driving license,	Medical evidence	Substantial public interest	East Hampshire District Council, Police, staff, courts

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			identity card, telephone number, e-mail address, bank statement, location data, job title			

You can find out how long the data will be kept for by seeing our [Retention and Disposal Schedule](#).