

Place Privacy Notice

Place delivers the following services:

- Development Management
- Building Control
- Economic Development
- Environmental Health
- Shared Licensing Service
- Dog Services
- Health and Safety
- Planning Enforcement
- Planning Policy
- Facilities
- Fly-tipping
- Local Land Charges
- Street Naming and Numbering

The privacy notice below highlights what we do with the information you give us when you use these services at Hart District Council (the Council).

You have specific rights in relation to the data that you provide to the Council. To find out more, including [how to make a request](#).

Service Area covered by this Privacy Notice	Purpose of the Processing	Lawful Basis for Processing Personal Data	Categories of Personal Data being Processed	Special Categories of Personal Data being Processed (if appropriate)	Conditions for Processing Special Categories of Personal Data	Who the Data might be shared with
Development Management	Please see https://www.hart.gov.uk/planning-residents for details of the Development Management Privacy Notice					
Building Control	Please see the downloadable application forms available at https://www.hart.gov.uk/building-control for details of the Building Control Privacy Notice					
Economic Development	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> • to enable Enterprise South to provide free business support to businesses across the district; • to consider applications for filming in the district; • for general e-mail enquiries. 	<p>Consent</p> <p>Legal Obligation</p>	<p>Name, address, e-mail address, telephone number, name of business / organisation, support and advice required, position</p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Staff, Enterprise South, Councillors, National Fraud Initiative</p>

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Environmental Health	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> • enforcement of environmental health functions; • recording and gathering evidence; • sharing with public bodies to facilitate partnership working; • public safety (events); • disease monitoring and investigating infectious diseases; • advice and information by way of a newsletter; 	<p>Public Task</p> <p>Legal Obligation</p> <p>Consent</p>	<p>Name, address, telephone number, e-mail address, date of birth, name of licensee (Animal Welfare, if no business name), qualifications, noise recordings</p>	<p>Disclosure and Barring Service check</p>	<p>Substantial public interest</p>	<p>Primary Authority, Environment Agency, other local authorities, National Institute for Health Protection, health professionals, Foods Standards Agency, Health and Safety Executive, Police, Ambulance, Fire & Rescue Service, SDK (pest control provider),</p>

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	<ul style="list-style-type: none"> • delivery of a pest control service across the district; • licensing of special treatments; • licensing of scrap metal dealers; • enforcement of food hygiene, health and safety, animal welfare & special treatment licensing; • air pollution filing system; • private water supply filing system; • cameras SD cards; • noise recordings and software. 					contractors, housing associations, Department for Environment, Food and Rural Affairs, Hampshire County Council, landowners, staff, Office for Product Safety and Standards, Ministry of Housing, Communities and Local Government, Councillors
Shared Licensing Service	The Council processes personal	Legal Obligation	Name, address, telephone number, e-mail	Medical history, immigration	Substantial public interest	Members of the public, Police,

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	<p>information for the following purposes:</p> <ul style="list-style-type: none"> • to produce a licence and enforce licensing; • service requests/complaints; • producing and maintaining statutory registers; • to provide taxi and private hire vehicle licensing data as required by the Air Quality (Taxis and Private Hire Vehicles Database) (England and Wales) Regulations 2019; 	<p>Public Task Consent</p>	<p>address, NI number, date of birth, insurance details, driving licence number, vehicle registration number, criminal history, gender, photo, legally privileged information, witness statements, CCTV or video, PACE transcript, financial information, date licence valid, date licence expires, vehicle is a taxi or private hire</p>	<p>status, nationality</p>		<p>Insurance Companies, Basingstoke and Deane Borough Council Legal Services, Disclosure and Barring Service, Driver and Vehicle Licensing Agency, Home Office, Cabinet Office, National Fraud Initiative, all responsible bodies under the Licensing Act 2003 (Hampshire & Isle of Wight Fire & Rescue</p>

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	<ul style="list-style-type: none"> to share with all responsible bodies under the Licensing Act 2003 (Hampshire & Isle of Wight Fire & Rescue Service, HM Revenue and Customs, Trading Standards, Hampshire County Council Children's Services etc.) that we work alongside. 		vehicle, unique reference to the licence number, wheelchair accessible vehicle			Service, HM Revenue and Customs, Trading Standards, Hampshire County Council Children's Services etc.), staff, Basingstoke and Deane Borough Council Shared Licensing Service, Defra, Department for Transport, Amazon Web Services, Councillors

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Dog Services	The Council processes personal information for the purposes of identifying stray dogs and their owners, investigating complaints and monitoring areas with a high frequency of dog fouling and investigating dogs' anti-social behaviour.	Public Task	Name, address, telephone number, e-mail address, proof of address, vaccination certificate, dog tag	Proof of identity	Substantial public interest	Royal Society for the Prevention of Cruelty to Animals, Police, nominated kennels, dog charities, dog rehoming trusts, local vets, staff, Councillors, East Hampshire District Council enforcement officers, contract provider
Health and Safety	The Council processes personal information for the	Legal Obligation	Name, address, telephone number, e-mail	Health data	Substantial public interest	Corporate Medical Services,

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	purposes of the recording of accidents, incidents and outcomes of investigations into causative factors and audiometry and other occupational health/disease assessments.		address, age, date of birth			Health and Safety Executive, insurance companies, Basingstoke and Deane Borough Council Legal Services, staff, Councillors
Planning Enforcement	<p>The Council processes personal information for the purposes of:</p> <ul style="list-style-type: none"> • enforcement of planning enforcement functions; • enforcement of breaches of planning; 	Public Task Legal Obligation	Name, address, telephone number, e-mail address, date of birth	Medical information	Substantial public interest	Basingstoke and Deane Borough Council Legal Services, Planning Inspectorate, staff

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	<ul style="list-style-type: none"> investigation and enforcement following receipt of allegations of breaches of planning. 					
Planning Policy	The Council processes personal information for the purposes of assisting in the making of statutory development plans (e.g. the local plan and neighbourhood plans) and other planning documents, including the community infrastructure levy, a statutory duty to hold self-build and brownfield registers and undertake	Public Task Legal Obligation Consent	Name, address, telephone number, e-mail address, job title, organisation, date of birth	Health, race, ethnic origin information, nationality, disability information	Substantial public interest Explicit consent	Planning Inspectorate, staff, independent examiners, town and parish councils as part of Neighbourhood Planning processes

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	research and area analysis.					
Facilities	The Council processes personal information for the purposes of the desk booking system and for keeping a record of staff swiping/signing in and out of the building for security and fire evacuation records.	Public Task	Name, date and time, swipe card number, photo, e-mail address	Disability information	Substantial public interest	Elmdale Maintenance Ltd, staff, Sign in App
Fly-tipping	The Council processes personal information for the purposes of enforcing the Environmental Protection Act 1990 and the Anti-social Behaviour, Crime and Policing Act 2014.	Legal Obligation Public Task	Name, address, telephone number, e-mail address, vehicle registration, stills, video images, date of birth, place of work address, work telephone number, work e-	Racial or ethnic origin data, data concerning health	Substantial public interest	Environment Agency, Police, landowners, Hampshire County Council, other local authorities (including 'Partner

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			mail address, criminal offence data			Organisations' as defined in the Hampshire Fly-tipping Data Sharing Agreement), staff, Basingstoke and Deane Borough Council Legal Services, Basingstoke and Deane Borough Council Waste and Recycling Service
Local Land Charges	The Council processes personal information for the purposes of carrying out official searches of	Public Task Consent	Name, address, e-mail address, telephone number, financial	Not applicable	Not applicable	Capita, Five Councils Partnership, Northgate M3, staff, external

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	<p>the Land Charges Register to inform buyers of any obligations or restrictions on the property to which the search relates, as required under the Local Land Charges Act 1975 and for feedback on the Land Charges Portal.</p>		<p>information, comments</p>			<p>organisations to process your search application, including solicitors (who request a search or copy documents), members of the public (who request a search), personal search organisations and Hampshire County Council. The Council also receive search</p>

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						applications submitted through the following online portals: <ul style="list-style-type: none"> • National Land Information Service • tmgroup • Socrata
Street Naming and Numbering	The Council processes personal information to enable the assessment of applications for street naming and numbering.	Legal Obligation	Name, e-mail address, telephone number, address, financial information (chargeable service)	Not applicable	Not applicable	Staff. Only the address information is shared with other sections of the Council and other organisations, such as Royal Mail, Land Registry, Hampshire

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						Constabulary and Hampshire Fire and Rescue Service and other relevant parties

You can find out how long the data will be kept for by seeing our [Retention and Disposal Schedule](#).