

Place Privacy Notice

Place delivers the following services:

- Development Management
- Building Control
- Environmental Health
- Shared Licensing Service
- Dog Warden Services
- Health and Safety
- Planning Enforcement
- Planning Policy
- Facilities
- Fly-tipping
- Local Land Charges

The privacy notice below highlights what we do with the information you give us when you use these services at Hart District Council (the Council).

You have specific rights in relation to the data that you provide to the Council. To find out more, including [how to make a request](#).

Service Area covered by this Privacy Notice	Purpose of the Processing	Lawful Basis for Processing Personal Data	Categories of Personal Data being Processed	Special Categories of Personal Data being Processed (if appropriate)	Conditions for Processing Special Categories of Personal Data	Who the Data might be shared with
Development Management	Please see https://www.hart.gov.uk/planning-residents for details of the Development Management Privacy Notice					
Building Control	Please see the downloadable application forms available at https://www.hart.gov.uk/building-control for details of the Building Control Privacy Notice					
Environmental Health	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> • enforcement of environmental health functions; • recording and gathering evidence; • sharing with public bodies to facilitate partnership working; • public safety (events); • disease monitoring and investigating infectious diseases; 	<p>Public Task</p> <p>Legal Obligation</p> <p>Consent</p>	<p>Name, address, telephone number, e-mail address, date of birth, name of licensee (Animal Welfare, if no business name), qualifications, noise recordings</p>	<p>Disclosure and Barring Service check</p>	<p>Substantial public interest</p>	<p>Primary Authority, Environment Agency, other local authorities, National Institute for Health Protection, health professionals, Foods Standards Agency, Health and Safety Executive, Police, Ambulance,</p>

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	<ul style="list-style-type: none"> • advice and information by way of a newsletter; • delivery of a pest control service across the district; • licensing of special treatments; • licensing of scrap metal dealers; • enforcement of food hygiene, health and safety, animal welfare & special treatment licensing; • air pollution filing system; • private water supply filing system; • cameras SD cards; • noise recordings and software. 					Fire & Rescue Service, SDK (pest control provider), contractors, housing associations, Department for Environment, Food and Rural Affairs, Hampshire County Council, landowners, staff, Office for Product Safety and Standards, Ministry of Housing, Communities and Local

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						Government, Councillors
Shared Licensing Service	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> • to produce a licence and enforce licensing; • service requests/complaints; • producing and maintaining statutory registers; • to provide taxi and private hire vehicle licensing data as required by the Air Quality (Taxis and Private Hire Vehicles Database) 	<p>Legal Obligation</p> <p>Public Task</p> <p>Consent</p>	<p>Name, address, telephone number, e-mail address, NI number, date of birth, insurance details, driving licence number, vehicle registration number, criminal history, gender, photo, legally privileged information, witness statements, CCTV or video, PACE transcript, financial information, date</p>	<p>Medical history, immigration status, nationality</p>	<p>Substantial public interest</p>	<p>Members of the public, Police, Insurance Companies, Basingstoke and Deane Borough Council Legal Services, Disclosure and Barring Service, Driver and Vehicle Licensing Agency, Home Office, Cabinet Office, National Fraud Initiative, all responsible bodies under</p>

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	<p>(England and Wales) Regulations 2019;</p> <ul style="list-style-type: none"> to share with all responsible bodies under the Licensing Act 2003 (Hampshire & Isle of Wight Fire & Rescue Service, HM Revenue and Customs, Trading Standards, Hampshire County Council Children's Services etc.) that we work alongside. 		<p>licence valid, date licence expires, vehicle is a taxi or private hire vehicle, unique reference to the licence number, wheelchair accessible vehicle</p>			<p>the Licensing Act 2003 (Hampshire & Isle of Wight Fire & Rescue Service, HM Revenue and Customs, Trading Standards, Hampshire County Council Children's Services etc.), staff, Basingstoke and Deane Borough Council Shared Licensing Service, Defra, Department for Transport,</p>

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						Amazon Web Services, Councillors
Dog Warden Services	The Council processes personal information for the purposes of identifying stray dogs and their owners, investigating complaints and monitoring areas with a high frequency of dog fouling and investigating dogs anti-social behaviour.	Public Task	Name, address, telephone number, e-mail address, proof of identity, proof of address	Not applicable	Not applicable	Royal Society for the Prevention of Cruelty to Animals, Police, nominated kennels, dog charities, dog rehoming trusts, local vets, staff, Councillors, East Hampshire District Council enforcement officers
Health and Safety	The Council processes personal	Legal Obligation	Name, address, telephone	Health data	Substantial public interest	Corporate Medical

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	information for the purposes of the recording of accidents, incidents and outcomes of investigations into causative factors and audiometry and other occupational health/disease assessments.		number, e-mail address, age, date of birth			Services, Health and Safety Executive, insurance companies, Basingstoke and Deane Borough Council Legal Services, staff, Councillors
Planning Enforcement	The Council processes personal information for the purposes of: <ul style="list-style-type: none"> enforcement of planning enforcement functions; 	Public Task Legal Obligation	Name, address, telephone number, e-mail address, date of birth	Medical information	Substantial public interest	Basingstoke and Deane Borough Council Legal Services, Planning Inspectorate, staff

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	<ul style="list-style-type: none"> • enforcement of breaches of planning; • investigation and enforcement following receipt of allegations of breaches of planning. 					
Planning Policy	The Council processes personal information for the purposes of assisting in the making of statutory development plans (e.g. the local plan and neighbourhood plans) and other planning documents, including the community infrastructure levy, a statutory duty to hold	Public Task Legal Obligation Consent	Name, address, telephone number, e-mail address, job title, organisation, date of birth	Health, race, ethnic origin information, nationality, disability information	Substantial public interest Explicit consent	Planning Inspectorate, staff, independent examiners, town and parish councils as part of Neighbourhood Planning processes

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	self-build and brownfield registers and undertake research and area analysis.					
Facilities	The Council processes personal information for the purposes of the desk booking system and for keeping a record of staff swiping/signing in and out of the building for security and fire evacuation records.	Public Task	Name, date and time, swipe card number, photo, e-mail address	Disability information	Substantial public interest	Elmdale Maintenance Ltd, staff, Sign in App
Fly-tipping	The Council processes personal information for the purposes of enforcing the Environmental Protection Act 1990 and the Anti-social	Legal Obligation Public Task	Name, address, telephone number, e-mail address, vehicle registration, stills, video images, date of birth, place of work	Racial or ethnic origin data, data concerning health	Substantial public interest	Environment Agency, Police, landowners, Hampshire County Council, other local

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	Behaviour, Crime and Policing Act 2014.		address, work telephone number, work e-mail address, criminal offence data			authorities (including 'Partner Organisations' as defined in the Hampshire Fly-tipping Data Sharing Agreement), staff, Basingstoke and Deane Borough Council Legal Services, Basingstoke and Deane Borough Council Waste and Recycling Service
Local Land Charges	The Council processes personal	Public Task	Name, address, e-mail	Not applicable	Not applicable	Capita, Five Councils

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	<p>information for the purposes of carrying out official searches of the Land Charges Register to inform buyers of any obligations or restrictions on the property to which the search relates, as required under the Local Land Charges Act 1975 and for feedback on the Land Charges Portal.</p>	<p>Consent</p>	<p>address, telephone number, financial information, comments</p>			<p>Partnership, Northgate M3, staff, external organisations to process your search application, including solicitors (who request a search or copy documents), members of the public (who request a search), personal search organisations and Hampshire County Council.</p>

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						<p>The Council also receive search applications submitted through the following online portals:</p> <ul style="list-style-type: none"> • National Land Information Service • tmgroup • Socrata

You can find out how long the data will be kept for by seeing our [Retention and Disposal Schedule](#).