

## Community Services Privacy Notice

Community Services deliver the following services:

- Housing Solutions (Housing Options)
- Housing Strategy and Development
- Private Sector Housing
- Community Partnerships and Projects
- Community Safety, including Safeguarding
- Health and Wellbeing
- Equality and Diversity

The privacy notice below highlights what we do with the information you give us when you use these services at Hart District Council (the Council).

You have specific rights in relation to the data that you provide to the Council. To find out more, including [how to make a request](#).

<b>Service Area covered by this Privacy Notice</b>	<b>Purpose of the Processing</b>	<b>Lawful Basis for Processing Personal Data</b>	<b>Categories of Personal Data being Processed</b>	<b>Special Categories of Personal Data being Processed (if appropriate)</b>	<b>Conditions for Processing Special Categories of Personal Data</b>	<b>Who the Data might be shared with</b>
Housing Solutions (Housing Options)	The Council processes personal information for the following purposes:	Public Task  Consent	Full name, address, telephone number, e-mail address, date of birth, proof of address, NI number, employment	Proof of identity, ethnicity, medical information,	Substantial public interest  Public health	Hampshire County Council, housing associations,

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	<ul style="list-style-type: none"> <li>• to pass applicant's medical information across to the independent medical adviser in order for an assessment to be processed;</li> <li>• to pass applicant's details across to the housing association in order to nominate for accommodation;</li> <li>• to fulfil Council obligations on housing options.</li> </ul>	Legal Obligation	information, financial information, details regarding criminal / anti-social behaviour, banking details, details of home ownership, interest in property, previous tenancy details including alleged fraud, rent arrears, next of kin details, household make-up	nationality, religion, race, sex, sexual orientation	Employment, social security and social protection (if authorised by law)	other Local Authorities, Citizens Advice, charities, independent medical adviser, Health Services, Adult and Children's services, Letting Agents, Police, Probation, support services, private landlords, Capita, Department for Work and Pensions, Inland

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						Revenue, Department for Education, staff, Councillors, Civica, Home Connections, HMRC, Navisite
Housing Strategy and Development	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> <li>• rectification of property issues on behalf of the customer;</li> <li>• to inform customers about an</li> </ul>	<p>Legitimate Interests</p> <p>Consent</p>	Name, address, telephone number, e-mail address	Not applicable	Not applicable	Housing associations, Help to Buy South, staff, Councillors

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	applicable event.					
Private Sector Housing	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> <li>• to maintain property standards;</li> <li>• to administer disabled facilities and other property grants and financial assistance;</li> <li>• for tenancy relations;</li> <li>• to record caravan sites;</li> </ul>	Public Task	Name, address, telephone number, e-mail address, date of birth, 'AIS' number, financial information including bank details, vehicle registration, proof of address, income and benefits documents, site name and address, status, entry effective, conditions attached, number of conditions, applicable, date conditions satisfied, date conditions varied	Disability details, proof of identity	<p>Substantial public interest</p> <p>Employment, social security and social protection (if authorised by law)</p>	Hampshire County Council, Occupational Therapists (private and local authority), contractors, staff, Councillors, Capita, Department for Work and Pensions, HMRC

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	<ul style="list-style-type: none"> <li>• for information on unauthorised encampments;</li> <li>• to assess that someone is a fit and proper person to manage a caravan site.</li> </ul>					
Community Partnerships and Projects	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> <li>• to assist clients to access housing and wider support services;</li> <li>• to advocate on a client's behalf;</li> </ul>	Public Task Consent	Name, address, telephone number, e-mail address, proof of address, financial information, date of birth, NI number, employment information, criminal activity	Proof of identity, medical information	Substantial public interest	Hampshire County Council, Borough and District Councils, housing associations, charities, Police, Probation, support services, Department for

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	<ul style="list-style-type: none"> <li>to facilitate multi agency working.</li> </ul>					Work and Pensions, Clinical Commissioning Groups, staff, Councillors, Home Connections, Navisite
Community Safety, including Safeguarding	<p>The Council processes personal information for the following purposes:</p> <ul style="list-style-type: none"> <li>investigating victim and offender data;</li> <li>to provide the public with updates on community issues;</li> </ul>	Public Task Consent	Name, addresses, telephone number, e-mail address, date of birth, gender, living arrangements, family, personal relationships and history, statutory education, aliases, current information relating to recent contact, meeting, sightings, phone calls, information regarding housing or	Ethnicity, sexual orientation, disability details, medical information including emotional and mental health, substance misuse, perception of self, thinking and behaviour,	Substantial public interest Vital interests	Housing associations, Hampshire Constabulary, Office of the Police and Crime Commissioner, schools, Councillors, partner agencies, staff, Counter Terrorism

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	<ul style="list-style-type: none"> <li>• to distribute updates and minutes;</li> <li>• to provide an intervention or investigation;</li> <li>• to improve the collective understanding of those at risk of involvement in terrorism and enable earlier intervention;</li> <li>• sharing depersonalised information and / or confidential information about particular individuals / groups between responsible, co-</li> </ul>		accommodation options, information regarding children’s attendance and behaviour at school, information regarding attendance at refuges, details regarding criminal convictions / activity / history	lifestyle, neighbourhood, motivation to change, cultural factors, risk posed to self and others, attitudes to engagement in relevant activity		Policing South East, A2 Dominion, Hampshire County Council Adult Services, British Army, Aster Housing, Aurora, Basingstoke & Deanne Borough Council, Hampshire County Council Children Services, Hampshire & Isle of Wight Community

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	operating, and participating bodies who are members of the Multi Agency Risk Assessment Conference (MARAC).					Rehabilitation Company, Eastleigh Borough Council Housing, East Hampshire District Council Housing, Fareham Borough Council Housing, Frimley Park Hospital, Hampshire Fire & Rescue, Havant Council Housing, Home Start Havant,



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						Gosport Borough Council Housing, Guinness Housing, Inclusion (Independent Service), Leigh Park Housing, Maternity Safeguarding - NHS, New Forest District Council, NHS Substance Misuse, South West National

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						Probation Service, Portsmouth City Council Housing, Portsmouth Hospital Trust, Petersfield Housing Association, Radian Housing, Royal Navy, Rushmoor Borough Council, Stop Domestic Abuse, Southern Health NHS Foundation Trust,

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						Southern Housing Group, Sovereign Housing, Substance Abuse Services, Test Valley Borough Council, Vivid Housing, Winchester City Council Housing, You Trust, Commissioning Groups (NHS North Hampshire and North East Hampshire & Farnham),

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						Civica, UniForm
Health and Wellbeing	The Council processes personal information to coordinate and deliver a health and wellbeing plan.	Public Task  Consent	Name, e-mail address, telephone number, age, gender	Ethnicity, disability status, health	Substantial public interest	Other attendees at events, health and wellbeing project partners, Hart Voluntary Action, funding bodies, staff
Equality and Diversity	The Council processes personal information to comply with the public sector equality duty.	Legal Obligation	Name, e-mail address, telephone number, age, gender	Ethnicity, disability status	Substantial public interest	HR Client, Joint Chief Executives, Armed Forces partners, staff

You can find out how long the data will be kept for by seeing our [Retention and Disposal Schedule](#).