



NOTICE OF MEETING

Meeting:	Cabinet
Date and Time:	Thursday, 2 January 2020 at 7pm
Place:	Council Chamber, Civic Offices, Fleet
Telephone Enquiries to:	01252 774141 (Mrs Gill Chapman) committeeservices@hart.gov.uk
Members:	Ambler, Bailey, Cockarill, Kinnell, Neighbour (Chairman), Oliver, Quarterman, Radley

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY
FLEET, HAMPSHIRE GU51 4AE

AGENDA

**COPIES OF THIS AGENDA ARE AVAILABLE IN LARGE PRINT
AND BRAILLE ON REQUEST**

- 1 At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- 2 The Chairman will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording – please see our protocol on [Attending and Reporting Meetings](#).**

1 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of 5 December 2019 are attached to be confirmed and signed as a correct record. **Paper A**

2 APOLOGIES FOR ABSENCE

3 CHAIRMAN’S ANNOUNCEMENTS

4 DECLARATIONS OF INTEREST

To declare disclosable pecuniary or any other interests.

5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

6 CIVIC QUARTER REGENERATION GROUP

To note the minutes of the meeting of Tuesday, 10 December 2019. **Paper B**

7 INSURANCE: OFFER FROM THE LOCAL GOVERNMENT MUTUAL

To consider the purchase of insurance from the Local Government Mutual. This paper was considered by Overview and Scutiny Committee at their meeting on 17 December 2019. **Paper C**

NB Appendices 1 and 2 are CONFIDENTIAL

RECOMMENDATION

That insurance from the Local Government Mutual be procured, subject to a satisfactory offer being received.

8 PHOENIX GREEN FLOOD ALLEVIATION SCHEME

To obtain cabinet approval for Hart to make a contribution towards the cost of delivering the Phoenix Green flood alleviation scheme. **Paper D**

RECOMMENDATION

That a contribution of £70k be made towards the cost of delivering the Phoenix Green flood alleviation scheme.

9 FLEET POND FEASIBILITY STUDY AND GREEN CORRIDOR UPDATE

To seek Cabinet approval to release funding to procure the feasibility study to achieve a 2030 “Vision” for Fleet Pond and provide an update on delivery of the Fleet Pond Green Corridor. **Paper E**

RECOMMENDATION

- 1 That £50k be released from District Council related section 106 contributions to procure consultants to undertake a feasibility study to develop a 2030 Fleet Pond Vision and make recommendations on suitable mitigations for the Hartland Park Village and the Fleet Pond Green Corridor.
- 2 That it be recommended to Council that £0.7m for the green corridor project is taken from Council Capital reserves and not borrowed from the Local Enterprise Partnership as previously agreed by Cabinet in August 2019.
- 3 That £80k be released from ring fenced Hartland Park section 106 contributions (Fleet Pond mitigation) to procure the detailed design and supervision of the Fleet Pond Green Corridor project.
- 4 That £200k be released from ring fenced Hartland Park section 106 contributions (Fleet Pond mitigation) to employ, (on a fixed term basis):
 - An communications and engagement officer (5 year term)
 - An apprentice countryside ranger (2 year term)
 - An intern (3 year term)

10 GARDEN COMMUNITY GOVERNANCE

To provide an update o the Governance arrangements for the Garden Community further to consideration by Cabinet in November. This report was considered by Overview and Scrutiny Committee at their meeting on 17 December 2019.

Paper F

RECOMMENDATION

That Cabinet approve the recommended Governance approach.

11 CABINET WORK PROGRAMME

The Cabinet Work Programme is attached for consideration and amendment.

Paper G

Date of Despatch: 19 December 2019

CABINET

Date and Time: Thursday, 5 December 2019 at 7pm

Place: Council Chamber, Civic Offices, Fleet

Present:

Ambler, Bailey, Cockarill, Kinnell (from 7.03 pm), Neighbour (Chairman), Oliver, Quarterman, Radley (from 7.09 pm)

In attendance: Crookes

Officers:

Andrew Vallance Head of Corporate Services
Gill Chapman Committee Services

73 MINUTES OF PREVIOUS MEETING

Members agreed that the Minutes of the meeting of 7 November 2019 were incorrect.

After discussion, Members agreed that Minute 71, Decision 8, should read:

RESOLVED

That a total budget of £500k be part of the draft 2020/21 budget. If passed the amount be allocated to the Joint Chief Executive from a bespoke earmarked reserve to be utilised for the procurement of appropriate expertise and resources to help the Council make informed choices associated with the Garden Community, and that any budget spend will be reported to and monitored by Overview and Scrutiny Committee and Cabinet as part of the normal budget monitoring process.

NB Councillors Kinnell and Radley entered the meeting during this item.

74 APOLOGIES FOR ABSENCE

None received.

75 CHAIRMAN'S ANNOUNCEMENTS

None.

76 DECLARATIONS OF INTEREST

None declared.

77 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

None.

78 CLIMATE CHANGE WORKING GROUP

The minutes of the meeting of 18 November 2019 were noted.

79 2019-20 BUDGET MONITORING – TO END OF SEPTEMBER

Cabinet were advised of the position on revenue and capital expenditure at the end of September. Overview and Scrutiny Committee had considered this report at their meeting on 19 November 2019.

Members discussed the following issues:

- Budgeting around the new settlement
- Savings on staff vacancies
- Edenbrook – a written response regarding its delay would be circulated.

DECISION

The revised projections and reasons for the main revenue variations shown be noted.

80 TREASURY MANAGEMENT STRATEGY– HALF YEAR REVIEW 2019/20

Cabinet considered the Council's treasury management activities and performance during the first half of the 2019/20 financial year (April-September 2019). This report had been considered by the Overview and Scrutiny Committee at its meeting on 19 November 2019.

Members discussed the global picture and the Council's prudent approach.

DECISION

The treasury management activities during the first half of the 2019/20 financial year be noted.

81 2020/21 BUDGET & MEDIUM TERM FINANCIAL STRATEGY

Cabinet were given early consideration of the emerging budget for 2020/21 and the draft Medium Term Financial Strategy (MTFS). This information had been considered at the Overview and Scrutiny Committee meeting of 19 November 2019.

Members considered the following concerns:

- Challenges ahead, and the effects on Hart revenue and budgets in future years
- Commercial income target a challenge in that timescale
- Potential loss of new homes bonus
- Commercialisation
- Challenges in setting the budget in February

DECISION

The issues around the emerging budget for 2020/21 be noted.

82 CABINET WORK PROGRAMME

The Cabinet Work Programme was considered and amended:

- Public Space Protection Order - February
- Crondall Neighbourhood Plan – January

It was confirmed that the Parking Review had been taken off the Work Programme as, after consideration and recommendations by Overview and Scrutiny Committee, it would be incorporated into the 2020/21 Budget.

The meeting closed at 7.44 pm

Civic Campus Regeneration Working Group

Minutes and Actions

Date of Meeting: 10 December 2019

Attendees

Cllr Richard Quarterman
 Cllr Anne Crampton
 Cllr Wendy Makepeace-Browne (2.35pm)
 Cllr David Neighbour
 Andrew Vallance
 Glyn Lloyd
 Patricia Hughes

Apologies

Cllr Chris Dorn

Actions

1. Gurkha Square – GL to produce a rationale and comment for ACV application
2. Harlington – WMB to request income statements from FTC
3. Viability study - GL to lead.

1.	<u>Welcome</u> Those present were welcomed by RQ.	
2.	<u>Updates</u>	
	Traffic light system – Agreed as per minutes from 3 October 19 meeting	All
	Terms of Reference - Councillor members of stakeholder groups ought to be excluded.	All
	Ownership map of Civic campus	GL
	GL advised:	
	<ul style="list-style-type: none"> • There would be a post-election review of Apex. 	
3.	<u>Approach of group</u>	
	a. Engage external advice first to ascertain viability on current ownership	GL
	b. Secure land options, decide on campus requirements then engage external advice	GL

	<ul style="list-style-type: none"> • PH advised the Fleet Neighbourhood Plan (FNP) does not reference a theatre, only a 'community facility'. 	
	<ul style="list-style-type: none"> • GL asked group what opinions are for development on HDC ownership? 	
	<ul style="list-style-type: none"> • Questions around viability were asked. How much is required so it is viable? High level figures? Or architectural study? 	
4.	<u>External advice requirements:</u>	
	<p>Planning; Architectural; Design; Cost consultancy; Public engagement</p> <p>Since the cost is key it should be costed first before engaging architectural services because architectural services tend to start engaging with the public earlier. However viability study should include an element of design to justify specification of planned works</p>	
5.	<u>Overview on engagement with advisors to date</u>	
	GL recommended using an independent surveying and / or Architectural design firm with relevant experience for financial viability.	
6.	<u>Gurkha Square, Asset of Community Value – Point of Note</u>	
	It was suggested that if HDC wish to dispose of Gurkha Square, the community would be given the opportunity to buy the land. The weekly market makes it a community value asset despite the main use being a car park.	
	HDC will put together a rationale.	
7.	<u>AOB</u>	
	None	
8.	<u>Date of next meeting</u>	
	Tuesday 16 January 2020 at 10:00	

The meeting closed at 15:42.

CABINET

DATE OF MEETING: 2 JANUARY 2020

TITLE OF REPORT: **INSURANCE: OFFER FROM THE LOCAL GOVERNMENT MUTUAL**

Report of: **Head of Corporate Services**

Cabinet Member: **Councillor James Radley, Deputy Leader and Finance**

I PURPOSE OF REPORT

1.1 To consider the purchase of insurance from the Local Government Mutual. This report has been considered at the December Overview and Scrutiny Committee meeting.

2 OFFICER RECOMMENDATIONS

- 2.1 That insurance from the Local Government Mutual be procured, subject to a satisfactory offer being received as set out in Appendix I.
- 2.2 That delegated authority be given to the Head of Corporate Services, in consultation with the Deputy Leader and Finance Portfolio Holder, to enter into all necessary legal agreements and applications necessary to give effect to this decision.

3 BACKGROUND

- 3.1 Since the Council last reviewed its insurance arrangements, the Local Government Mutual (LGM) has been established. The LGM aims to provide a cost-effective alternative to traditional insurance and was established by fourteen local authorities, including Hart, working with the Local Government Association (LGA) in April 2019.
- 3.2 Cabinet approved the Council becoming a founding member of the LGM in April 2018.
- 3.3 The LGM is governed and controlled by its member local authorities. There are no shareholders seeking a financial return.
- 3.4 A local authority can join the LGM at any time through a simple application process, and members can give notice to leave the mutual and insure with third-party insurers whenever they choose.
- 3.5 At the meeting of the Overview and Scrutiny Committee on 17 December 2019 there was a substantial debate and significant answers provided, which assured the Committee and led to Overview and Scrutiny endorsing this approach to Cabinet for approval.

4 THE LOCAL GOVERNMENT MUTUAL

Purpose and rationale

- 4.1 LGM was established to bring down local government’s “Total Cost of Risk” by reducing external insurance premiums, centralising self-retained losses and introducing coordinated risk management and control.
- 4.2 Local government currently self-insures to an unusually high extent compared to other sectors, paying almost all its claims itself. Local authorities procure insurance for risks exceeding their own ‘retention’ (like the ‘excess’ in consumer insurance) and most also buy ‘stop-loss’ insurance, which caps their spending on claims *within* their own retention. Whilst some authorities, including Hart, have developed procurement collaborations, most councils procure insurance on their own through an OJEU process.
- 4.3 Central government through the Cabinet Office and Treasury since 2002 have encouraged public sector entities to evaluate more nuanced approaches to financing the costs of risk. Indemnity mutuals are a widely used approach both in the UK and internationally. They enable organisations which have similar risk exposures to obtain better value by pooling the costs of routine, expected claims and combining their purchasing power to procure insurance for high cost claims and for stop-loss cover to protect the pooled fund.
- 4.4 The LGM also aims to increase transparency for its members over the costs of cover, including the wraparound insurance, benchmarking of data between members, and the financial flows including the accumulation of surplus over time.

History

- 4.5 The LGM opened for business from April 2019. It was incorporated following a development project led by the LGA under the auspices of its Commercial Advisory Board. The LGM’s objectives, structure, constitution, Directors and management arrangements were agreed and implemented by a group of fourteen local authorities, including Hart. The LGA joined as a risk-placing member in July 2019.

Legal Background

- 4.6 The LGM is not a third-party insurance supplier to local authorities and is exempt from the Public Contracts Regulations 2015 (under the “Teckal” exemption). Legal advice procured by the LGA on behalf of its member councils is shared with all local authorities contemplating LGM membership.

5 PROTECTION

- 5.1 The LGM is a hybrid discretionary mutual, which means there are two levels of protection:
- The Mutual pools its financial resources through contributions from its members, to cover the cost of expected losses

- Insurance cover is procured to protect each member against large, unexpected losses, and the mutual insures against an accumulation of losses affecting its retained funds

5.2 The LGM procures its wraparound insurance through an OJEU compliant process.

5.3 The LGM's own insurance arrangements and constitution mean it will not need to seek additional funding from members during any financial year, so individual local authorities will not be asked to provide additional funding (the mutual procures stop-loss insurance to ensure this). Members are also covered against claims that may arise in the future relating to their period of membership in the usual way, through a mixture of reserves retained by the mutual to cover possible claims falling within its retention and insurance contracts covering potential higher value claims.

5.4 The LGM offers cover for all the risks for which local authorities currently obtain insurance in the market, and its protection includes cover against 'long-tail' claims which might arise in years to come, even in the event of a local authority having ceased to be a member in between.

Pricing

5.5 The LGM's pricing is based on the data presented by local authorities setting out the activities they are responsible for and the assets they use and own. The price offered will set out an actuarially obtained estimate of an authority's typical expenditure on expected claims, plus an element for operating costs, and the costs of the authority's segment of the mutual's 'wrap-around' insurance. Pricing doesn't need to add a margin for profit, and no undisclosed broker commissions or payments are included in the costs.

Governance and management

5.6 The LGM is a company limited by guarantee and each of its members participates in its governance and in the oversight of its business operations. The LGA and the Founding Members developed its launch constitution, and its Board currently includes three local authority Leaders or portfolio holders and two expert independent directors provided through CIPFA and the Government Actuary's Department. The Board also has the benefit of regular reports provided by an independent subject matter expert, the Chief Executive of the Association of Financial Mutuals.

5.7 The LGM's constitution ensures that its members control and direct its operations. The Board is elected by the membership through arrangements that reflect the LGA's own voting system and is accountable to its local authority members. Working committees drawn from officers representing its member councils will consider, review and propose policies and practices for the Board's consideration.

5.8 The LGM is an appointed representative of Regis Mutual Management Limited, which is authorised and regulated by the Financial Conduct Authority and its Directors are required to be Approved Persons by the FCA.

5.9 The LGM is managed by Local Government Mutual Management Services Ltd (LGMMSL), which is also an appointed representative and therefore permitted to carry on activities regulated by the FCA. LGMMSL is a joint venture between Regis Mutual Management Ltd and LGA Commercial Services Ltd.

Membership

5.10 Joining the LGM requires a formal Admissions process which relies on essentially the same data set as local authorities use in tendering for insurance. However, instead of a narrow focus on premium, which ignores the bulk of the costs of risk, the LGM admissions process seeks to quantify authorities' Total Cost of Risk (including losses from claims paid by the authority) so that a more rounded quantifiable appraisal can be made of its proposition.

Benefits

5.11 The most commonly understood benefits of mutuals are as follows:

- Control – the mutual is governed and controlled by its member local authorities
- Collaboration – member authorities will be supported to share and adopt best practice that reliably reduces losses from claims by improving risk management
- Cover – the mutual's protection policies for its retained risks are determined solely by its members for their benefit
- Costs – are limited to expected claims, operating costs and insurance – no undisclosed payments to third parties
- Transparency – every pound of income and expenditure is reported to the Board and the membership
- Scale economies and efficiencies – just as larger councils obtain keener deals in the insurance market, the collective spend of many local authorities combined in the mutual drives a stronger bargain. A single OJEU procurement enables the mutual to source the insurance requirements of all its members. Finally, collectively-based 'stop loss' cover for a group of councils is cheaper than a group of individual stop loss policies, and the stop loss insurance requirement is reduced, saving premium.
- Surpluses – will ultimately be returned to members, not shareholders. Individual local authorities' share of this surplus is quantified according to clear and transparent rules, and any local authority that leaves having contributed to the surplus will be entitled to receive a contribution back upon a distribution being made.

5.12 The LGM is able to learn from the recent experience of another indemnity mutual within the local government family, the Fire and Rescue Indemnity Company (FRIC). FRIC uses the same business model as LGM and is in its fourth year of operation, and its members have already benefited from reduced claims and risk transfer costs. It is building a surplus that belongs to its members.

6 FINANCIAL IMPLICATIONS

- 6.1 The exempt report at **Appendix I** sets out the financial implications of a decision to seek admission to the LGM. The application process also requires work by officers to ensure all necessary information is provided to the LGM to enable it to make a properly priced offer.

7 MONITORING OFFICER OBSERVATIONS

- 7.1 The LGA has obtained legal advice on behalf of its members which is attached as **Appendix 2**.

8 CONCLUSION

- 8.1 That subject to a satisfactory financial offer, the Council should procure its insurance from the Local Government Mutual.

Contact Details: Andrew Vallance, email: Andrew.Vallance@Hart.gov.uk

CONFIDENTIAL APPENDICES

Confidential Appendix 1 – exempt information

Confidential Appendix 2 – legal advice

CABINET

DATE OF MEETING: 2 JANUARY 2020

TITLE OF REPORT: PHOENIX GREEN FLOOD ALLEVIATION SCHEME

Report of: Head of Environment and Technical Services

Cabinet member: Councillor Alan Oliver, Cabinet Member for Environment

I PURPOSE OF REPORT

1.1 To obtain cabinet approval for the Council to make a contribution towards the cost of delivering the Phoenix Green flood alleviation scheme.

1.2 OFFICER RECOMMENDATION

2 Cabinet authorises the Council to make a contribution of £70k towards the cost of delivering the Phoenix Green flood alleviation scheme.

2.2 BACKGROUND

3 In 2007 following a period of heavy rainfall, 20 properties in the Phoenix Green area of Hartley Wintney experienced internal flooding. Flooding also occurred in 2000 and 2009.

3.1 Following the 2007 flood event, the Council secured Environment Agency (EA) funding to deliver a feasibility study into a potential flood alleviation scheme for Phoenix Green. The feasibility study investigated many alternative options for addressing the flooding problems before recommending the preferred scheme.

3.2 Delivery of the feasibility scheme which has been fully funded by the EA, which has cost £142k to date. The Council's contribution to this being to provide officer time to support the project.

4 PROPOSED SCHEME

4.1 The outcome of the feasibility study was the recommendation of scheme which will provide flood protection to 38 properties in Phoenix Green. This will be delivered through a combination of natural flood management measures and property level protection.

4.2 The estimated total scheme cost for construction, which excludes the £142k spent to date, is £470k. It is proposed that this will be funded as follows:

- £330k to be funded through a combination of Flood Defence Grant in Aid from the Department for Environment Fisheries and Rural Affairs [DEFRA], and local levy from the Regional Flood and Coastal Committee, both administered by the EA

- £70k to be provided by Vivid Housing Association (letter confirming the contribution is attached at Appendix I).
- £70k proposed contribution from Hart District Council.

4.3 The EA has confirmed that provision of their funding is conditional on the contributions from both Hart District Council and Vivid Housing Association being confirmed.

5 FINANCIAL IMPLICATIONS

Is the proposal identified in the Service Plan?	Yes
Is the proposal being funded from current budgets?	No
Have staffing resources already been identified and set aside for this proposal?	Yes

5.1 Approval of this report’s recommendations will require £70k to be allocated from capital reserves to fund the Council’s contribution.

6 ACTION

6.1 The EA will be notified of the Cabinet decision following this meeting and £70k will be allocated within Hart’s capital programme to fund its contribution to the works.

6.2 The council will commission a contractor from the Environment Agency’s framework to undertake the first phase of the project to survey properties and deliver property flood protection measures. The first phase of works will be completed by spring 2021. The second phase of the project is to implement natural flood risk management measures, which will be completed during financial year 2021/22.

Contact Details: John Elson – Head of Environment and Technical Services / Extension: 4491 / e-mail: john.elson@hart.gov.uk

APPENDICES

Appendix I – Letter confirming Vivid Housing Association contribution

BACKGROUND PAPERS: None

RE: Protecting Vivid housing in Phoenix Green, Hartley Wintney from flooding

Julian Chun <Julian.Chun@vividhomes.co.uk>

Tue 26/03/2019 10:20

To: Susanna Hope <susanna.hope@hart.gov.uk>;

Cc: Mike Shepherd <Mike.Shepherd@vividhomes.co.uk>; Kevin Hartshorn <Kevin.Hartshorn@vividhomes.co.uk>;

Morning Susanna

We've had a discussion about your request for financial support in 2020/21 for the flood protection works at Phoenix Green.

Based on the positive impact it will have on mitigating the risk of flooding to our homes, we are happy to commit funding of **£70,000 during 2020/21**, forming part of the bid you'll be making to the Environment Agency.

If you require anything more formal from me to support your application, please let me know and I'll be happy to arrange this.

Kind regards

Julian

Julian Chun

Director of Strategic Services

01256 338814 / 07976 009654

[www.vividhomes.co.uk]www.vividhomes.co.uk

[www.vividhomes.co.uk]

VIVID



CABINET

DATE OF MEETING: 2 JANUARY 2020

TITLE OF REPORT: FLEET POND FEASIBILITY STUDY AND GREEN CORRIDOR UPDATE

Report of: Head of Technical and Environmental Services

Cabinet member: Cllr David Neighbour, Leader, Strategic Direction and Partnerships

1 PURPOSE OF REPORT

1.1 To seek Cabinet approval to release funding to procure the feasibility study to achieve a 2030 “Vision” for Fleet Pond and provide an update on delivery of the Fleet Pond Green Corridor.

2 OFFICER RECOMMENDATION

2.1 That £50k be released from District Council related section 106 contributions to procure consultants to undertake a feasibility study to develop a 2030 Fleet Pond Vision and make recommendations on suitable mitigations for the Hartland Park Village and the Fleet Pond Green Corridor.

2.2 That it be recommended to Council that £0.7m for the green corridor project is taken from Council Capital reserves and not borrowed from the Local Enterprise Partnership as previously agreed by Cabinet in August 2019.

2.3 That £80k be released from ring fenced Hartland Park section 106 contributions (Fleet Pond mitigation) to procure the detailed design and supervision of the Fleet Pond Green Corridor project.

2.4 That £200k be released from ring fenced Hartland Park section 106 contributions (Fleet Pond mitigation) to employ, (on a fixed term basis):

- An communications and engagement officer (5 year term)
- An apprentice countryside ranger (2 year term)
- An intern (3 year term)

3 BACKGROUND

3.1 At its meeting in August 2019 Cabinet agreed acceptance of a Local Enterprise Partnership (LEP) grant and loan to fund delivery of the Fleet Pond corridor project.

3.2 The grant agreement with the LEP has now been signed. However, it is proposed that the £0.7m loan should be taken from Council reserves and not borrowed from the LEP as this will reduce interest costs.

3.3 In the autumn of 2019, Havant Borough Council, Rushmoor Borough Council and Hampshire County Council were invited to provide quotes for undertaking the detailed design of the Green Corridor project. This report recommends that £80k is released

from approved funds to enable this detailed design to be commissioned. A copy of the current project programme for delivery of the Fleet Pond Green Corridor is attached at Appendix I.

- 3.4** It is also a condition of the section 106 agreement for the Hartland Park Village development that works are undertaken to mitigate against the expected impact that the development will have on the ecology of Fleet Pond, with provision being made within the agreement to fund this (£2m).
- 3.5** This report recommends that a feasibility study is funded to make recommendations on the works that are required to mitigate against the impact of the Hartland Park Development and the Fleet Pond Green Corridor Project. This will ensure that the Council meets its statutory obligations with regard to managing a Site of Special Scientific Interest and complies with the requirements of the Section 106 agreement.
- 3.6** The feasibility study will deliver the following outcomes:
1. Identify a suite of works to deliver “Favourable” condition (which is a statutory requirement for the Council as a SSSI owner) and successfully secure grant funding
 2. Update the current Site Management Plan to deliver the objectives in point 1 above.
 3. Identify and deliver suitable mitigation for the Hartland Park Development and the Green Grid Corridor
 4. Identify small capital access works as required by the S106 and existing Fleet Pond Society Task programme.
 5. Identify commercialisation and digitalisation projects
 6. Produce and deliver a Marketing Strategy to promote and inform on the programme and leave a lasting legacy.

Stakeholder Engagement

- 3.7** Proper and informed stakeholder engagement is essential to the success of this project given the number of potential stakeholders involved. To address this, it is proposed that stakeholder groups are established, where the concerns and interests of the respective stakeholders can be heard. A Core Stakeholder group has been formed with representatives from Hart, Fleet Pond Society and Natural England to oversee the programme delivery.
- 3.8** A full stakeholder analysis and engagement strategy will be delivered by the Communication and Engagement Officer as part of a Marketing and Communications Plan that will run in tandem to this process.

4 CONSIDERATIONS

- 4.1** The project meets the desires set out in “Theme 3” of Hart’s Vision for 2040, and specifically supports the aspirations of the Hart Green Grid Project. In doing so it provides opportunities for movement between settlements, Fleet Train Station and enhances a valuable leisure, cultural and heritage asset.

- 4.2** The project as proposed is of national significance. The combination of Fleet Pond’s relatively urban setting and the delivery of the likely ecological enhancements will make the project very high profile. The appointment of an Intern to oversee the initial delivery of ecological projects and any associated infrastructure will significantly ease the workload of the Biodiversity Officer. It will also be important for the intern to have a significant role in dealing with the public on site.

5 FINANCIAL AND RESOURCE IMPLICATIONS

5.1

Is the proposal identified in the Service Plan?	Yes
Is the proposal being funded from current budgets?	Yes
Have staffing resources already been identified and set aside for this proposal?	Yes

- 5.2** The financial implications of this report are as follows:

Item	Estimated Cost	Source of Funding
Detailed design of the Fleet Pond Green Corridor	£80k	Ring fenced Hartland Park section 106 contributions.
Feasibility study for 2030 vision.	£50k	Ring fenced District Council held section 106 contributions. (80% to be drawn from Hartland Park S106 = £30k - 20% to be drawn from Leisure S106 = £20k)
Appointment of staff on a fixed term basis to facilitate delivery of the mitigation works.	£200k	Ring fenced Hartland Park section 106 contributions.

- 5.3** A budget breakdown for the Fleet Pond mitigation works including the Fleet Pond Green Corridor is attached at appendix 2, a summary of the proposed method of funding for these works is provided in the table below.

Level of funding	Source of funding
LEP Grant for civil works	£1.4m
Hartland Park S106	£2m
Fleet Pond Access Track - Agreed Capital Project	£140k
Expected Natural England Grant Funding	£120k
Unsecured District Leisure S106	£20k
Personal 3rd Party Grant	£5k

6 ACTION

6.1 Subject to the recommendations of this report being approved the Council will:

- a) Seek tenders for the preparation of a feasibility study.
- b) Advertise and engage additional fixed term staff.
- c) Issue an order with Havant Borough Council for the design and supervision of the Fleet Pond Green Corridor project.

6.2 Cabinet will receive a further report in summer 2020 which will seek approval to release funding for construction of the Fleet Pond Green Corridor and update Cabinet on progress with delivery of the feasibility study.

Contact Details: Adam Green / 4083 / adam.green@hart.gov.uk

APPENDICES

Appendix 1 – Fleet Pond Green Corridor Project Programme [December 2019]

Appendix 2 – Budget breakdown for Fleet Pond mitigation and Green Corridor projects.

BACKGROUND PAPERS: - Paper J “Fleet Pond Green Corridor” Cabinet 1st August 2019

Fleet Pond Green Corridor Project Programme – December 2019

Stage/Milestone Description	2019/2020				2020/2021				2021/2022							
	Q3		Q4		Q1		Q2		Q3		Q4		Q1		Q2	
	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul
Development Stage																
Visualisation Drawing		█	█													
Topographical Survey		█	█													
Public Consultation			█	█												
Natural England consent		█	█													
Detailed Design & Tender			█	█	█	█	█									
Detailed design			█	█	█	█	█									
Tender						█										
Tender award							█									
Mobilisaton & Construction							█	█	█	█	█	█				
Mobilisation							█	█	█							
Construction #1 - A3013 Cove Rd							█	█	█							
Construction #2 - Car park								█	█	█						
Construction #3 - Access road									█	█	█	█				
Construction #4 - Route									█	█	█	█				
Ecology Works			█		Bird nesting season				█							
Demobilisation													█	█	█	
Demobilisation													█	█	█	
H&S Files and As-builts													█	█	█	

Budget estimate for Fleet Pond Mitigation and Green Grid Projects

Description	Item	Phase	Ongoing costs years 3 to 10			Total cost
			Year 1	Year 2		
New Post to support delivery in Section 2.53 Dedicated FTE's						
	Community Engagement (5 year term)		£23,000.00	£23,000.00	£68,000.00	£114,000.00
Project Lead	Apprentice (2 year term)		£31,000.00	£31,000.00	£0.00	£62,000.00
Adam Green	Intern - Environment (3 year term)		£8,000.00	£8,000.00	£8,000.00	£24,000.00
Total			£62,000.00	£62,000.00	£76,000.00	£200,000.00
Professional fees for civil engineering element of the works.						
	Civil Engineering	Design & Tender	£80,000.00			£80,000.00
	Architect	Detailed Design	£13,000.00			£13,000.00
	Planning	NE Descresionary Advice Se	£3,000.00			£3,000.00
Project Lead	Environment Agency	Consents & waste licences	£3,000.00			£3,000.00
Phil Sheppard	Legal	Advice	£0.00			£0.00
Total			£99,000.00	£0.00	£0.00	£99,000.00
Marketing / Engagement	Marketing Strategy		£0.00			£0.00
	Green Grid Development	Vision Development	£0.00			£0.00
		Strategy	£0.00			£0.00
		Engagement	£2,000.00			£2,000.00
		Design concept	£10,000.00			£10,000.00
		Published material	£3,000.00	£3,000.00		£6,000.00
		Events		£10,000.00		£10,000.00
	Digital	Audit of existing green spa	£3,000.00		£5,000.00	£8,000.00
Project Lead		App design			£20,000.00	£20,000.00
Adam Green		Contactless payment		£10,000.00		£10,000.00
Total			£18,000.00	£23,000.00	£25,000.00	£66,000.00
Ecology / Habitat	Mitigation Projects	Feasibility Study	£50,000.00	£0.00	£0.00	£50,000.00
		Licenses/consents	£0.00	£30,000.00	£20,000.00	£50,000.00
		Capital works	£0.00	£0.00	£234,000.00	£234,000.00
		Monitoring	£0.00	£0.00	£100,000.00	£100,000.00
		Ongoing management cos	£0.00	£0.00	£20,000.00	£20,000.00
	Management Plan	Rewrite	£0.00	£10,000.00	£0.00	£10,000.00
		Countryside Stewardship A	£0.00			£0.00
Project Lead		Phase 2 feasibility study	£20,000.00		£20,000.00	£20,000.00
Adam Green		Potential works for CS			£100,000.00	£100,000.00
Total			£50,000.00	£40,000.00	£494,000.00	£584,000.00
Education / Interpretation	Signage	Gateway Signs x 4		£30,000.00		£30,000.00
		Totems x 5		£8,000.00		£8,000.00
		Finger posts x 10 , Rounding		£10,000.00		£10,000.00
	Interpretation	directional mapping		£10,000.00		£10,000.00
		Website review		£0.00		£0.00
		Camera equipment/tracking		£2,000.00		£2,000.00
		Carving		£4,000.00		£4,000.00
Project Lead		Handouts		£2,000.00		£2,000.00
Adam Green		Temporary interpretation		£2,000.00		£2,000.00
Total				£68,000.00	£0.00	£68,000.00
Fleet Pond Access (S106 required works)	Other structures	Ramp to picnic site		£8,000.00		£8,000.00
		Pathway 1 - Fuglemere - Guildford Road			£15,000.00	£15,000.00
		Pathway 2 - Kenilworth to station top dress			£10,000.00	£10,000.00
Project Lead		Boardwalk to raised pay Woodlane			£10,000.00	£10,000.00
Adam Green		Boardwalk 2 - Sandybay			£50,000.00	£50,000.00
Total			£0.00	£8,000.00	£85,000.00	£93,000.00
Route along edge of Fleet pond	Pre construction	Tree removal/ tree management / planting				£0.00
		Demolition				£0.00
		Health and Saftey				£0.00
	Construction	Pathway		£1,970,000.00		£1,970,000.00
		Boardwalk				£0.00
	Visitor Facilities	Renew old Fishing jetties				£0.00
		Provision of new Large platform				£0.00
		Renew bird watching area				£0.00
		Memorial (to be paid by 3rd party)			£5,000.00	£5,000.00
		Benches				£0.00
Project Lead	Environmental	Edge planting				£0.00
Phil Sheppard		Dredging				£0.00
Total				£1,970,000.00	£5,000.00	£1,975,000.00
Car Park / access track	Access Track	Ditch on MOD				£0.00
		Fence on MOD				£0.00
		Reposition new height barrier				£0.00
		Tree works				£0.00
	Car park	Construction		£500,000.00		£500,000.00
		Line marking / bays				£0.00
		Meter provision X 2				£0.00
		EV charging				£0.00
	Supplies/ services	Electric supply				£0.00
		Photo voltaic?				£0.00
Project Lead	Parking order	Supply				£0.00
Phill Shepard		Signage				£0.00
Total				£500,000.00	£0.00	£500,000.00
A3013 Crossing to Bramshot Farm	Visual display	Rework				£0.00
	Traffic island	Construction		£100,000.00		£100,000.00
		Signage				£0.00
Project Lead	Redesign PROW on MOD	aplication				£0.00
Phil Sheppard		Works				£0.00
Total			£100,000.00	£0.00	£0.00	£100,000.00
TOTAL COST						£3,685,000.00

CABINET

DATE OF MEETING: 2 JANUARY 2020

TITLE OF REPORT: GARDEN COMMUNITY GOVERNANCE

Report of: Joint Chief Executive

Cabinet Member: Councillor Graham Cockarill, Place

1 PURPOSE OF REPORT

- 1.1 This report provides an update on the governance arrangements for the Garden Community. This report was considered by the Overview and Scrutiny Committee at its meeting on 17 December 2019.

2 OFFICER RECOMMENDATION

- 2.1 That Cabinet approve the Governance approach as set out in Appendix I.

3 BACKGROUND

- 3.1 Members will recall that in September, Overview and Scrutiny Committee considered a report regarding the Garden Community. This report contained a series of recommendations, including consideration of a draft governance structure and Overview and Scrutiny were, subject to any comments, asked to recommend the document to Cabinet.

- 3.2 In consideration of the governance structure, Overview and Scrutiny resolved to

“Accepted [the Garden Community Governance] with modifications: Councillor Farmer to work with JCX to reword the Governance Approach to be amended with references to the: ‘evaluation phase’ rather than delivery. The Terms of Reference will also be reviewed.

- 3.3 The Joint Chief Executive and Cllr Farmer met and worked on the governance, and the amended version formed an appendix to the published Cabinet papers to October Cabinet.

- 3.4 The report was deferred and later considered at November Cabinet. At that meeting Cabinet resolved

“The proposed Governance approach be approved in principle, but a small working group, comprising of the three 3 Group Leaders and Portfolio Holder for Place, be tasked to look again at the proposed governance structure and the work streams over the next 12 months, and be asked to report back to Cabinet, at the latest by February, with any appropriate refinements to the proposed Governance structure or project plan.”

- 3.5 As part of a very wide debate around partnership of forums and board and details of representatives and responsibilities, Overview and Scrutiny Committee endorsed the governance approach at their meeting on 17 December 2019.

4 CONSIDERATION

- 4.1 The governance arrangements need to provide everyone interested in the Garden Community with a clear understanding of how they can take part in the project and how their views will shape the broader picture. To do this we need to establish a clear and accountable structure of how information will be gathered and will flow through the project and how decisions will be made.
- 4.2 In accordance with the resolution of Cabinet in November, the Group Leaders and Portfolio Holder for Place, met to consider and amend the Garden Community Governance arrangements on the 26th November 2019. Further refinements have occurred through online collaboration between all respective parties.
- 4.3 Appendix I sets out the Garden Community governance as now agreed by each of the Political Group Leaders and the Portfolio Holder for Place. It recognises the key strategic roles to be undertaken during this first phase of exploration of the opportunity for a Garden Community.
- 4.4 It has also provided some greater level of clarity around key stakeholders, providing examples, which will help support the creation of the Garden Community Opportunity Board as well as Stakeholder and Land Owners Forums.
- 4.5 It is key to note that the governance arrangement as set out, may need to develop and evolve as the project progresses through its various stages, to involve different people, groups and organisations and as the groups develop, make changes to terms of reference

5 EQUALITY IMPACT ASSESSMENT

No equality issues are identified for this report at this stage. An early scoping of stakeholders will need to consider the engagement of representatives from protected groups that the project has the potential to impact upon.

6 ACTION

Subject to Cabinet approval, next steps will be to set up the Garden Community Opportunity Board meeting, with respective key stakeholders

Patricia Hughes, x4450, patricia.hughes@hart.gov.uk

APPENDICES

Appendix I Shapley Heath Garden Community

THE SHAPLEY HEATH GARDEN COMMUNITY OPPORTUNITY : BUILDING A COMMUNITY APPROACH

Hart District Council (“the Council”) recognises the significance of a potential Garden Community at Shapley Heath. Shapley Heath is the working title on a site at the very heart of the district.

The Council wants to ensure:

- The best possible communication between the community and all the organisations in the locality that may have a role to play in this project or be affected by it.
- Accurate information is available, any concerns can be raised, and solutions discussed.

KEY considerations:

As well as the Council’s interest in representing local people and as a custodian of the economic, environmental and social well-being of the District, it is also the local planning authority.

As the decision-maker for applications for the development of the Garden Community, the Council must ensure that applications are considered in accordance with statutory requirements and its own rigorous ethical standards.

Therefore, the governance arrangements set out in this document, for investigating the vision and then exploring the opportunity for a Garden Community is not and cannot be part of any decision making process on matters associated with the Councils role as a Local Planning Authority.

The formal arrangements in this document are necessary to demonstrate a separation in the roles the Council performs.

A Shapley Heath Opportunity Board will be established to ensure the involvement of local communities and other stakeholders in evaluating the opportunity for a Garden Community in accordance with the principles that have been adopted by the Council

THE SHAPLEY HEATH GARDEN COMMUNITY OPPORTUNITY BOARD

The Shapley Heath Garden Community Opportunity Board (the Board) will lead the evaluation of the Garden Community Opportunity. Reporting to the Council’s Cabinet, it will

- Be accountable for the project’s expenditure and the overall work of the project
- Develop a project plan to evaluate the opportunity with clearly defined milestones and outcomes
- Bring together the evidence, expertise and views of all work streams to provide a holistic view of the Garden Community and the opportunities it may bring whilst also recognising potential constraints – providing guidance, support and finding solutions where obstacles occur.
- Encourage and strengthen links between the evaluation project and other relevant communities and stakeholders,

FORUMS

Alongside the Board, it is proposed to establish two engagement forums – a landowner/ developer forum and a Stakeholder forum to enable the circulation and discussion of information and views amongst all of the key stakeholders. The terms of reference for each Forum will be agreed by the Board at its first meeting and will thereafter be annually kept under review by the Board.

THE STAKEHOLDER FORUM

The Stakeholder Forum will champion community and organisational engagement throughout the investigation of the vision that will underpin the evaluation of the Shapley Heath opportunity including the possibilities for community ownership (i.e. longer-term stewardship of assets).

As part of this, the Stakeholder forum will ensure engagement with the key community stakeholders, including business sector, public sector and third sector organisations.

It will also oversee community wide engagement; ensuring innovative approaches to reach unheard voices and as such, will offer local insight to the Shapley Heath Garden Community Opportunity Board.

Membership of the Stakeholder Forum will include

- Parish Council representatives from the following Parishes; Winchfield, Hook, Hartley Wintney, Dogmersfield, Odiham
- Community Stakeholder Organisation representatives e.g. the Diocese
- Business sector representatives
- Third sector (voluntary sector) representatives e.g. Hart Voluntary Action
- Public sector representatives (e.g. health, education, highways)
- Support from the Council's Shapley Heath Garden Community team
- Housing association representatives

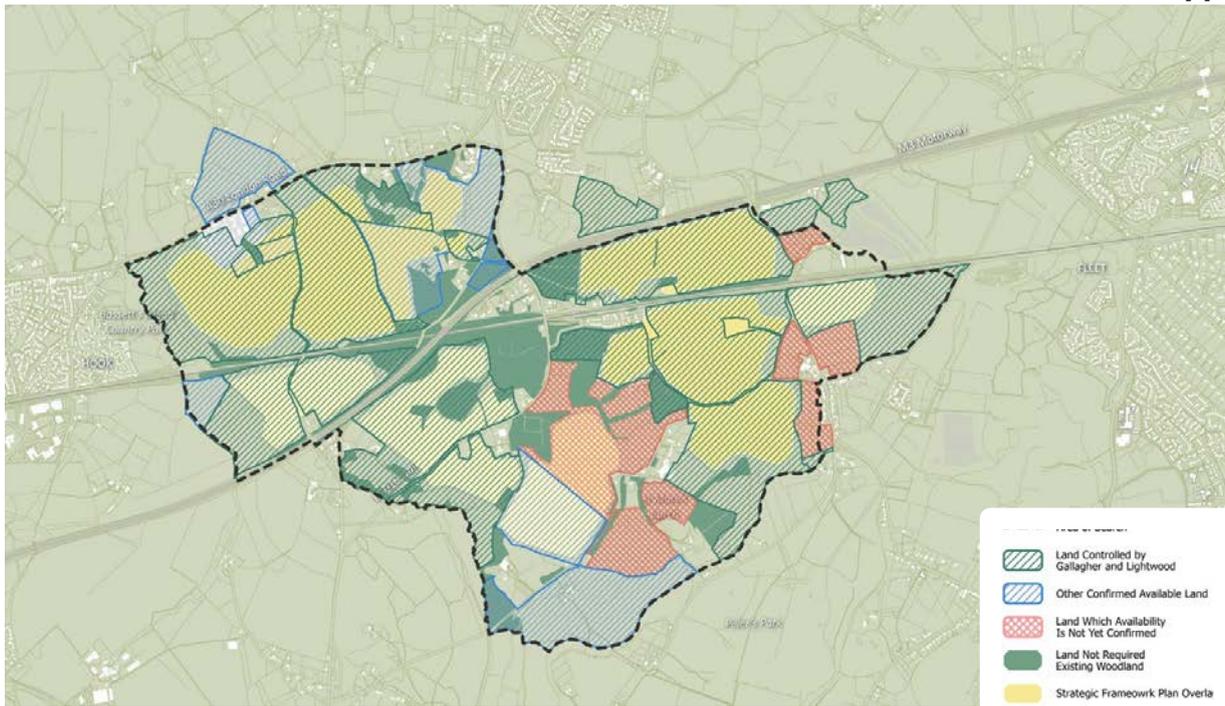
THE LAND OWNERS' FORUM

The Land Owners' Forum will provide a sounding board for those with significant land ownership (or their nominated representatives) within the area of the proposed Shapley Heath opportunity, whether seeking to take part in the project or not, as any future community will have broader impacts.

This Forum too will look at the future vision for a Shapley Heath Opportunity and how a characterful and distinctive community could be achieved that meets the guiding principles of the project.

It will also be a forum to seek to resolve though consensus landowner project related issues, finding solutions and ensuring an effective exchange of views and information.

Membership will include significant landowners or their representatives, within the area outlined below



THE DEDICATED SHAPLEY HEATH PROJECT TEAM

A small but dedicated team of professionals will be on hand to support the project; from inception to closure will be known as the Shapley Heath Project Team (the Project Team). Recognising the size of the ambition and the district wide opportunity, the team will be led by the Joint Chief Executive assisted by a small team of committed professionals.

The Project Team will focus on the day-to-day management and needs of the project and will manage and implement the project plan. It will identify and oversee any project Working Groups. It will report directly to the Board. The team's role will evolve as the project develops but will include a range of tasks such as

- Managing and controlling progress against the project plan, including key tasks and milestones.
- Identifying risks, benefits, and issues and reporting these to the Board, Stakeholder Forum or Land Owners Forum as appropriate
- Tracking and supporting all work streams, seeking technical research to enable evidence based decision making
- Analysing feedback from broad community engagement and providing this to all groups for consideration on next steps.
- Liaison, coordination and management of all groups and forums.
- Monitoring and reporting spend against budgets, identifying and applying for funding opportunities
- Appointing/commissioning organisations to deliver outcomes e.g. consultants, advisors etc.

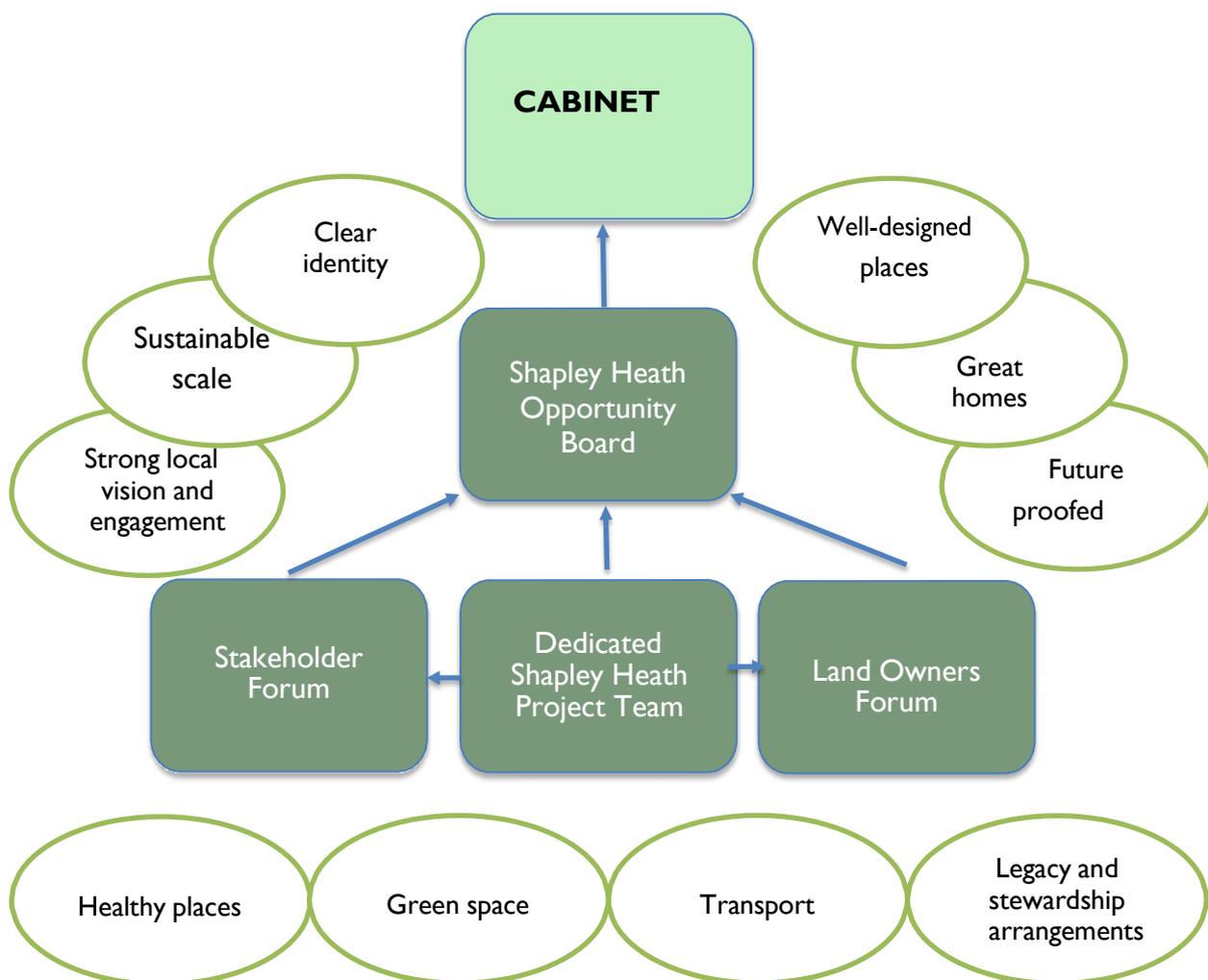
HOW THE BIGGER PICTURE IS CREATED

Flow of knowledge, expertise and evidence and realistic timescales is fundamental to a successful project.

To achieve this, a transparent and accountable structure which people can understand is required. Visually this can be represented below.

The Landowners' Forum, Stakeholder Forum and the Shapley Heath Project Team will all report to the Board albeit the terms of reference for each group will evolve. The Board itself is accountable to Cabinet who it will regularly report to.

The Board and the Forums will each be established under the provisions of Section 102(4) of the Local Government Act 1972 as advisory boards. As Advisory Boards, the Forum and Boards do not have to comply with the political balance rules in Section 15 of the Local Government and Housing Act 1989.



THE DETAILS

The Board and each Forum will develop its own role, as the project progresses. However, below are the proposed Shapley Heath Garden Community Opportunity Board's terms of reference upon which its inception will be based.

Shapley Heath Garden Community Opportunity Board —

Terms of Reference to be adopted at the first meeting

Purpose of the Shapley Heath Garden Community Opportunity Board

- The Shapley Heath Garden Community Opportunity Board (the Board) will have overall responsibility for steering the evaluation of the Shapley Heath Garden Community opportunity (the Opportunity); the project is to establish a vision for a Garden Community and evidence whether such a vision is both viable and deliverable. In due course, the overarching description of the project will be further defined through an agreed Vision and set of place shaping outputs.
- The Board will be accountable for the success of the project in meeting its objectives and programme.
- The Board will lead the evaluation of the Opportunity and will be a key forum to manage overall engagement, issues resolution and progress of the viability of the project.

Core Functions

1. To lead the Garden Community project against the Garden Community principles and report to the Council's Cabinet (and other respective corporate bodies as appropriate) and elected members to ensure corporate support and buy-in.
2. Be accountable for the project's expenditure and the overall work of the project to include setting the overall direction of the project/programme, its objectives and priorities; to monitor overall progress; and to review and update the objectives and priorities at least annually
3. Develop a project plan to evaluate the opportunity with clearly defined milestones and outcomes
4. Bring together the evidence, expertise and views of all work streams to provide a holistic view of the Opportunity and the opportunities it may bring whilst also recognising potential constraints
5. Encourage and strengthen links between the evaluation project and other relevant communities and stakeholders,
6. Oversee all work streams, providing guidance, support and find solutions where obstacles occur
7. Monitor and ensure implementation of the project engagement and consultation strategy.
8. To ensure that appropriate resources are in place to deliver against the agreed project plan and programme and to coordinate the public-sector contribution to the delivery of key elements of

the project in its earlier stages, including the use of available Garden Community capacity funding secured from Ministry of Housing, Communities, and Local Government (MHCLG).

9. To make decisions on strategic issues and seek to resolve any 'showstoppers'
10. To provide a coordinated position/response to consultations and policy announcements that impact or effect the evaluation of the Garden Community project and to co-ordinate and ensure 'upwards' high level liaison into existing and/or emerging sub-regional forums.

Membership of the Board

Membership will be:

- Cabinet Member for Place (Chairman) – HDC
- Cabinet Member for Housing - HDC
- Group Leaders - HDC
- Strategic Lead for Hampshire County Council - HCC
- A Ward Councillor representing
 - Hartley Wintney
 - Hook
- M3 Local Enterprise Partnership representative
- Homes England representative
- 2 representatives from the Landowner Forum
- 2 representatives from the Stakeholder Forum

The Board will be supported by the Shapley Heath Project Team

Roles and Responsibilities of Members

Board members should be able to:

- Implement the Core Functions of the Board;
- Have the responsibility to represent their organisation and to feedback information to other relevant individuals and parties within that organisation;
- Make recommendations on the prioritisation of activities, projects and resources;
- Make every effort to prioritise attendance at scheduled meetings but to ensure that a suitably senior substitute is nominated from the same organisation.

Chairmanship

The Chairman will be the Cabinet Member for Place. In the absence of the Chairman at any meeting, the Board may elect a Vice-Chairman who will preside at that meeting.

Meetings

A minimum of one meeting per quarter will be held throughout the year, with additional meetings to be scheduled as and when required.

Board meetings are constituted under Section 102(4) of the Local Government and Housing Act 1989. They are not public meetings but at the discretion of the Chairman, the intention is that in the interests of openness and transparency Board meetings should be held wherever possible in public so that the public can observe the meeting. There will however be instances when the Board may need to go into confidential sessions without the public present.

The Quorum for any meeting will be five members of the Board provided that at least three Members represent a different organization.

The agenda for each meeting will be prepared by the Shapley Heath Project Team and circulated to all Board members at least five working days in advance of the meeting. Draft minutes of the meeting will be circulated within two weeks of the meeting, with formal approval taking place at the next subsequent meeting.

Decision making and reporting lines

Whilst the Board has overall responsibility for overseeing the evaluation of the Shapley Heath Opportunity, it has no statutory decision making powers. Formal decision making (for example on planning applications; statutory plan making; funding allocations) will continue to take place through the existing decision making routes and structures of the organisations represented on the Board but with the added benefit of clear reporting and recommendations from the Board.

Board Members will be empowered to make activity and operational decisions on behalf of their respective organisations, subject to each representative organisation's scheme of delegation and management arrangements. The operational decisions of the Board are likely to fall within the following types of activity for the Project:

- Reviewing and agreeing the Project in terms of the:
 - Annual milestones and key activities for the next financial year
 - Detailed milestones and activities for the 3 months following the Board meeting
 - The risk assessment and proposed mitigation for the activities and milestones
 - Competitive bidding processes and allocation/prioritisation of funding for that financial year.
- Reviewing and agreeing the Engagement Strategy in terms of non-statutory stand-alone consultation exercises related to the Garden Community.
- Reviewing and agreeing further procurement related to reports, studies, expertise and services related to progressing the project.
- Be accountable for the project's expenditure and the overall work of the project

The Board will seek to make decisions and agree actions on a consensus basis. Where consensus is not achieved, the outcome will be noted and a report provided to Cabinet for decision.

In exceptional circumstances where an urgent decision, response or recommendation is required and it is not possible to convene a Board meeting in time, the Chairman may, in consultation with all other Board members (subject to quoracy requirements outlined above), make all such decisions, responses and recommendations as appear reasonable and necessary in the circumstances, having proper regard to any previous discussions of the Board. Consultation can take the form of virtual meetings, conference calls and email exchanges. All such decisions, responses or representations shall be reported to the next meeting of the Board in accordance with such requirements as the Board may determine.

The Board will receive reports and progress updates from the Project Team which will be focusing on the day to day management and needs of the project. The Board will also work closely with the Stakeholder Forum and Landowner Forum and will draw information from and feed this into their decision-making processes.

Review Dates

These Terms of Reference will be reviewed annually from the point of their first approval, or as required.

CABINET

KEY DECISIONS/ WORK PROGRAMME, AND EXECUTIVE DECISIONS MADE

January 2020

Cabinet is required to publish its Key Decisions and forward work programme to inform the public of issues on which it intends to make policy or decisions. The Overview and Scrutiny Committee also notes the Programme, which is subject to regular revision.

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)
Local Government Mutual	Nov 19	To consider the next step in the set up of the Local Government Mutual and its offer to the council.	Jan 20			JR	F
Fleet Pond Feasibility Study	Nov 19	To consider the release of S106 funding for the feasibility study to deliver the Fleet Pond environmental enhancement in relation to green grid project and the revision of the current management plan.	Jan 20		Y	DN	TS
Phoenix Green Flood Alleviation Scheme	Nov 19	To approve funding contributions towards the flood alleviation scheme for Phoenix Green	Jan 20		Y	AO	TS
Garden Communities Programme	Nov 19	To consider the findings of the Working Group on governance structure and work streams for the	Jan 20			GC	P

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)
		Garden Community Project, and approve any necessary revisions.					
Draft 2020/21 Revenue Budget, Capital Programme and Council Tax Proposals	Annual	Post consideration by Overview & Scrutiny Committee, to agree to recommend to Council the 2020/21 Revenue Budget, Capital Programme and Council Tax Proposals.	Feb 20			JR	F
Draft 2020/21 Capital Strategy and the Treasury Management Strategy Statement	Annual	Post consideration by Overview & Scrutiny Committee, to agree to recommend to Council the 2020/21 draft Capital Strategy and the 2020/21 Treasury Management Strategy Statement	Feb 20			JR	F
Asset Management Plan	Aug 19	Approval of updated draft Asset Management Plan, post consideration Overview and Scrutiny Committee	Nov 19	Feb 20		DN	TS
Civic Campus Regeneration	July 19	Update from the Working Group to consider the future of the Civic Campus	Feb 20			RQ	JCX
Climate Change Strategy		To consider the Climate Change Strategy and Action Plan proposed by	Feb 20			AO	E

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)
		the working party, post consideration by Overview & Scrutiny Committee					
Public Space Protection Order - Dog Fouling	Aug 19	To consider a District wide Dog Fouling Public Space Protection Order (PSPO) post public consultation.	Jan 20	Feb 20	Y	SK	P
Crookham Village Neighbourhood Plan	June 19	To consider the examiners' report.	Nov 19	Feb 20		GC	P
Update on Peer Review further to revisit of LGA	Dec 18	Post consideration by Overview and Scrutiny - to consider the outcomes of the revisit of the LGA.	Jan 20	Mar 20		DN	JCX
Budget Monitoring	Quarterly	Post consideration by Overview & Scrutiny Committee, to consider a report on Quarterly Budget Monitoring	Mar 20 Sept 20 Dec 20			DN	F
Traffic Management Programme 2020/2021	Nov 19	Post consideration by Overview and Scrutiny, to approve the traffic management programme for the coming year	Feb 20	Mar 20	Y	AO	TS
Community Infrastructure Levy (CIL)	Aug 19	To consider if it is beneficial to introduce CIL rather than retain the current S106 arrangements	Feb 20	Mar 20		GC	P

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)
Crandall Neighbourhood Plan	June 19	To consider the examiners' report.	Nov 19	Mar 20		GC	P
Service Plans	Annual	Post consideration by Overview & Scrutiny Committee, agree the 2019/20 Service Plans	April 20			DN	All
Planning Management Development Peer Review	Aug 19	To consider the Action Plan for Planning Management post the Peer Review	Feb 20	June 20		GC	P
Outside Bodies	Annual	Post consideration by Overview & Scrutiny Committee of the effectiveness of the Council's involvement outside bodies, to confirm the Council 2020/21 representatives.	June 20			DN	JCX
Food and Health and Safety Service Plan	Annual	Recommend to Council that the annual Food Safety Plan be adopted	July 20			SK	RS
Revenue and Capital Outturn 2019/20	Annual	Post consideration by Overview & Scrutiny Committee, to consider the Annual report on outturn.	Aug 20			DN	F
Treasury Management 2019/20	Annual	Post consideration by Overview & Scrutiny Committee, to consider the Annual report on Treasury Management Activities 2019/20	Aug 20			JR	F

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)
Medium Term Financial Strategy	Annual	Post Consideration by Overview and Scrutiny to consider the Medium Term Financial Strategy	Dec 20			JR	F
Treasury Management 2019/20	Annual	Post consideration by Overview & Scrutiny Committee, to consider a Half Year review report on Treasury Management Strategy 2019/20	Dec 20			JR	F

Note 1

A “key decision” means an executive decision which, is likely to -

- a) result in Council incurring expenditure or the making of savings which amount to £30,000 or 25% (whichever is the larger) of the budget for the service or function to which the decision relates; or
- b) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the area of the district of Hart.

Note 2

Cabinet Members

DN	Leader	SA	Digital	RQ	Commercialisation (Cn)	SB	Community (Cy)
SK	Regulatory	AO	Environment	JR	Finance and Corporate Services	GC	Place

Note 3

Service:

JCX	Joint Chief Executive	CS	Corporate Services	P	Place Services
CSF	Community Safety	PP	Planning Policy	TS	Environmental & Technical Services
F	Finance	H	Community Services		
SLS	Shared Legal Services	MO	Monitoring Officer		

EXECUTIVE DECISIONS - None

CABINET

Date and Time: Thursday, 2 January 2020 at 7pm

Place: Council Chamber, Civic Offices, Fleet

Present:

COUNCILLORS

Ambler, Bailey, Cockarill, Kinnell (from 7.02 pm), Neighbour, Oliver, Quarterman, Radley

In attendance: Crampton, Forster, Southern

Officers

Patricia Hughes	Joint Chief Executive
Andrew Vallance	Head of Corporate Services
John Elson	Head of Environmental and Technical Services
Adam Green	Ecology and Countryside Manager
Phillip Shepherd	Infrastructure Team Manager
Gill Chapman	Corporate Services

83 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of 5 December 2019 were confirmed and signed as a correct record.

84 APOLOGIES FOR ABSENCE

None received.

85 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that the item on Local Insurance Mutual would be taken later (see Minute 90) bearing in mind the exempt appendices.

Councillor Kinnell entered the meeting during this item.

86 DECLARATIONS OF INTEREST

Councillor Neighbour declared a non-pecuniary interest in the Local Government Mutual item (Minute 90) as he was a member of the LGA Commercial Advisory Board and on the board of the LGA Commercial Services Ltd.

87 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

None.

88 CIVIC QUARTER REGENERATION GROUP

The minutes of the meeting of Tuesday, 10 December 2019 were noted.

89 EXCLUSION OF THE PUBLIC

The following item contained exempt information.

Members decided whether the public interest in maintaining an exemption outweighed the public interest in disclosing the information.

DECISION

In accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to, on the grounds that they involved the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

90 INSURANCE: OFFER FROM THE LOCAL GOVERNMENT MUTUAL

Cabinet considered the purchase of insurance from the Local Government Mutual. This paper had been considered by Overview and Scrutiny Committee at their meeting on 17 December 2019.

After extensive debate on the commercial market, the mutualisation process, dividends, risk profiles and commercial sensitivity, the recommendation was agreed.

DECISION

That insurance from the Local Government Mutual be procured, subject to a satisfactory offer being received.

Whilst recognising the Monitoring Officers guidance that Councillor Neighbour's interest was non-pecuniary, Councillor Neighbour chose to abstain from the vote.

Appendices 1 and 2 were CONFIDENTIAL

91 PHOENIX GREEN FLOOD ALLEVIATION SCHEME

Cabinet approval was sought for Hart to make a contribution towards the cost of delivering the Phoenix Green flood alleviation scheme.

Members asked for clarity on the houses affected by the flooding and discussed the benefits of the flood alleviation scheme.

DECISION

That a contribution of £70k be made towards the cost of delivering the Phoenix Green flood alleviation scheme.

92 FLEET POND FEASIBILITY STUDY AND GREEN CORRIDOR UPDATE

Cabinet were asked to approve the release of funding to procure the feasibility study to achieve a 2030 “Vision” for Fleet Pond and provide an update on delivery of the Fleet Pond Green Corridor.

Members were concerned that fixed term contracts of over two years would bring employment protection into effect, and were assured that this was common practice. They also discussed the communications and marketing strategy, and the long term legacy of this project.

DECISION

- 1 That £50k be released from District Council related section 106 contributions to procure consultants to undertake a feasibility study to develop a 2030 Fleet Pond Vision and make recommendations on suitable mitigations for the Hartland Park Village and the Fleet Pond Green Corridor.
- 2 That it be recommended to Council that £0.7m for the green corridor project is taken from Council capital reserves and not borrowed from the Local Enterprise Partnership as previously agreed by Cabinet in August 2019.
- 3 That £80k be released from ring fenced Hartland Park section 106 contributions (Fleet Pond mitigation) to procure the detailed design and supervision of the Fleet Pond Green Corridor project.
- 4 That £200k be released from ring fenced Hartland Park section 106 contributions (Fleet Pond mitigation) to employ, (on a fixed term basis):
 - An communications and engagement officer (5 year term)
 - An apprentice countryside ranger (2 year term)
 - An intern (3 year term)

93 GARDEN COMMUNITY GOVERNANCE

To provide an update on the Governance arrangements for the Garden Community further to consideration by Cabinet in November. This report was considered by Overview and Scrutiny Committee at their meeting on 17 December 2019, who had recommended no changes.

Members considered the changes around partnership of forums and board and the representatives and responsibilities, and video streaming of the meeting. After discussion the recommendation was agreed.

DECISION

That the recommended Governance approach be approved.

94 CABINET WORK PROGRAMME

The Cabinet Work Programme was considered and amended as follows:

Five Councils - report to come to February meeting

The meeting closed at 7.52 pm