

FIVE COUNCILS PARTNERSHIP CORPORATE SERVICES



Notice of Meeting

Meeting: Joint Committee

Date and Time: Monday, 14 August 2017 at 11am

Place: Council Chamber, Hart District Council Offices, Fleet
GU51 4AE

Enquiries to: Gill Chapman, 01252 774141, Gill.chapman@hart.gov.uk

AGENDA

- 1 Election of Chairman**
- 2 Election of Vice Chairman**
- 3 Apologies for Absence and Notification of Substitutes**
- 4 Chairman's Announcements**
- 5 Update on Commencement of Services at Mendip**

To receive a verbal update on the current position

- 6 Update on Commercial Discussions**

To receive a verbal update on the current position

- 7 Date of next meeting**

The meetings for 2017/18 to be held in the Council Chamber at Hart District Council offices at 11am are scheduled as follows:

Monday, 13 November 2017

Monday, 5 February 2018

Monday, 21 May 2018

FIVE COUNCILS PARTNERSHIP CORPORATE SERVICES



Minutes

Meeting: Joint Committee

Date and Time: Monday, 14 August 2017 at 11am

Place: Council Chamber, Hart District Council Offices, Fleet
GU51 4AE

Present:

COUNCILLORS

David Nimmo-Smith	South Oxfordshire District Council
Robert Sharp	Vale of White Horse District Council
Alan Oliver	Hart District Council
Harvey Siggs	Mendip District Council
Narinder Bains	Havant Borough Council
Richard Millard	East Hampshire District Council

Officers:

Patricia Hughes	Joint Chief Executive, Hart District Council
Sandy Hopkins	Chief Executive, East Hants & Havant Councils
Gill Kneller	Executive Director, Havant Borough Council
Dawn Adey	Transition and Transformation Manager - Client Team
Tracey Aarons	Deputy Chief Executive, Mendip District Council
Mark Stone	Acting Chief Executive, South and Vale District Councils

1 Election of Chairman

The Committee was asked to appoint the Councillor representing the host authority as its chairman for the 2017/18 municipal year.

RESOLVED

Councillor Alan Oliver of Hart District Council was elected as Chairman of Five Councils Partnership Joint Committee for 2017/18 municipal year.

2 Election of Vice Chairman

The Committee was asked to appoint the Councillor representing the 2018/19 host authority as its vice-chairman for the 2017/18 municipal year.

RESOLVED

Councillor Narinder Bains of Havant Borough Council was elected as Vice Chairman of Five Councils Partnership Joint Committee for 2017/18 municipal year.

3 Apologies for Absence and Notification of Substitutes

Apologies had been received from: Councillor Cotton, South Oxford District Council, and Andrew Down, South and Vale District Councils, Stuart Brown, Mendip District Council was replaced by Tracy Aarons.

4 Chairman's Announcements

None.

5 Declarations of Interest

None declared.

6 Update on Commencement of Services at Mendip

A verbal update was provided by Cllr Harvey Siggs, Leader of Mendip District Council and Deputy Chief Executive of Mendip District Council, Tracy Aarons.

Commencement at Mendip has gone very smoothly, going live on the last day of July. Capita resourced the commencement very effectively.

7 Update on Commercial Discussions

Members received a verbal update from Mark Stone, Acting Chief Executive at South Oxfordshire and Vale of White Horse Councils which advised;

- As reported to Joint Committee on 15th May, the Council have entered into contract renegotiations for both Lot 1 (Capita) and Lot 2 (Vinci) contracts and these are moving forward positively.
 - For Lot 1
 - A proposal for Lot 1 is being reviewed by the Section 151 officers.
 - Monitoring Officers will also review the proposal for Lot 1 at the end of August.
 - For Lot 2, commercial discussions continue regarding appropriate baselining of the contract.
- Next steps;
 - Lot 1 proposal should be ready for consideration by individual Councils broadly in line with the original timeline, around October/ November
 - Lot 2 is on a slightly slower time frame. Councils are also resolving any pensions admissions considerations
 - Monitoring Officers are meeting today to confirm the appropriate decision making processes at each authority.

8 EXCLUSION OF THE PUBLIC

The following item contains exempt information. In order to discuss any exempt information members considered whether the public interest in maintaining an exemption outweighed the public interest in disclosing the information.

RESOLVED

That in accordance with Section 100A of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the item below, on the grounds that it involved the likely disclosure of exempt information, as defined in the respective paragraph of Part I of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

9 AOB

Communication Strategy – Joint Committee were advised that Chief Executives will be taking a closer role and picking communications issues up collectively, on a weekly basis, through a teleconference.

Scrutiny Committee Meeting – Taking place next week with a workshop on KPI's (at the request of Joint 5 Councils Overview and Scrutiny in May 2017), the meeting will also introduce a facilitator.

Project Management of Negotiation – Monitoring Officers are meeting to discuss the appropriate democratic processes – revised timeline to be sent to Joint Committee by email.

10 Date of next meeting

The meetings for 2017/18 to be held in the Council Chamber at Hart District Council offices at 11am, were noted as follows:

Due to the commercial discussions a Joint Committee meeting would be established between September 8th and 24th ahead of consideration at individual authorities.

Monday, 13 November 2017
Monday, 5 February 2018
Monday, 21 May 2018

The meeting closed at 11.58 am