

# GDPR – PRIVACY NOTICE

## PROCESSING WITH CONSENT

Hart District Council is the data controller for the personal information you provide on this form. You can contact the council by phone on **01252 622122**, via email to [enquiries@hart.gov.uk](mailto:enquiries@hart.gov.uk) or by writing to us at Hart District Council, Harlington Way, Fleet, Hampshire GU51 4AE. The council's Data Protection Officer can be contacted at **01252 622122**.

The personal information you provide will be used for Volunteering.

We need your permission so that we can hold your information and contact you in relation to the Volunteering if needed. You can withdraw your permission at any time by contacting **01252 622122**.

- We may share your information with other teams within the council in order to provide a service to you, to ensure our records are kept up to date or otherwise where we are required to do so
- We will not disclose any information to other organisations unless we are required by law to do so or to prevent fraud
- Your personal details will be held in accordance with our retention policy for one year. We will contact you in January to check that your information still needs to be held and is up to date.

For further details on how your information is used; how we maintain the security of your information and your rights, including how to access information we hold on you and how to complain if you have any concerns about how your personal details are processed, please visit <https://www.hart.gov.uk/privacy>

### **Declaration:**

By selecting the appropriate tick box in the webform I give my permission for Hart District Council to hold my information for Volunteering. I understand that I can withdraw my permission at any time.