

Community Asset Transfer – Expression of Interest (EOI) form

1. Organisation details

1.1 Name of organisation:

1.2 Legal status:

1.3 Main contact person (name, role, email, phone):

2. Asset details

2.1 Asset of interest:

2.2 Type of transfer sought (licence / lease / freehold):

3. Summary of proposal

3.1 Proposed use:

3.2 Who will benefit?

3.3 Evidence of need or support:

4. Organisational capacity

4.1 Brief description of your organisation:

4.2 Experience managing buildings or projects:

5. Financial overview

5.1 Funding the proposal:

5.2 Will capital investment be required? (Yes/No). Estimated cost:

6. Declaration

Signed:

Name:

Position:

Date:

Guidance notes for applicants

These notes support applicants completing the Expression of Interest (EOI) for Community Asset Transfer.

A Community Asset Transfer allows community organisations to acquire a council-owned asset to deliver local benefit.

The EOI helps the Council understand your proposal, check eligibility and assess suitability for transfer.

Provide a short summary of intended use, beneficiaries, demand, and early evidence of support.

Outline your organisation's mission, experience, and financial approach. Detailed business planning is not required at this stage.

After reviewing your EOI, the Council may invite a full application, request clarification or decline with feedback.

Hart District Council

Please e-mail your Expression of Interest form to Graeme Clark, Director of Corporate Services Graeme.clark@hart.gov.uk