

Cabinet

Date of Meeting: 16 September 2025

Title of Report: Designating Eversley Parish as a Neighbourhood Area

Report of: Chief Executive

Cabinet Portfolio: Planning Policy

Confidentiality: Non-Exempt

Purpose of Report

1. To agree the designation of the parish of Eversley as a 'neighbourhood area' prior to the Parish Council preparing a neighbourhood plan.

Recommendation

2. To approve the designation of the parish of Eversley as a neighbourhood area as proposed by the Parish Council in its application at Appendix 1.

Background

3. Eversley Parish Council has decided to prepare a neighbourhood plan. Legislation requires that prior to preparing a neighbourhood plan an application must be made by a relevant body (in this case the Parish Council) to the local planning authority for a 'neighbourhood area' to be designated.

Main Issues

4. The application from Eversley Parish Council, attached at Appendix 1, is for the entire administrative area of Eversley Parish to be designated as a neighbourhood area. The application accords with the requirements set out at [Regulation 5\(1\) of The Neighbourhood Planning \(General\) Regulations 2012](#).
5. In cases such as this, where a parish council applies for the whole of the parish to be designated as a neighbourhood area, the local planning authority must designate the specified area in accordance with [Regulation 5A of the 2012 Regulations](#)). Cabinet is therefore asked to approve the designation.

Corporate Governance Considerations

Relevance to the Corporate Plan

6. The Corporate Plan states under 'Place' that we will "Support communities in creating and maintaining up to date Neighbourhood Plans.

Service Plan

- Is the proposal identified in the Service Plan? No
- Is the proposal being funded from current budgets? Yes
- Have staffing resources already been identified and set aside for this proposal? Yes

Legal and Constitutional Issues – including Monitoring Officer comments

7. The Council is legally obliged to designate the neighbourhood area as explained above.
8. This is an Executive function which has not been delegated either within or outside of Cabinet under the Council's Constitution.

Alternative Options Considered and Rejected

9. The Council has no legal alternative other than to designate the neighbourhood area as proposed.

Financial and Resource Implications - including Section 151 comments

10. A small amount of officer time will be required to publicise the designation in accordance with [Regulation 7 of the 2012 Regulations](#).

Risk Management

11. There are no risks arising from designating the neighbourhood area.

Equalities

12. None

Climate Change Implications

13. None

Action

14. Following a decision to designate the neighbourhood area, the designation will be publicised on the Council website and by other appropriate means detailing the name of the neighbourhood area, a map which identifies the area and the name of the body who applied for the designation (i.e. the Parish Council). This is required by [Regulation 7 of the 2012 Regulations](#).

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Appendices

Appendix 1: Neighbourhood Area Designation Request from Eversley Parish Council