

April 2025



Employment & Skills support in Hart.

Employment support and training opportunities for you and your family!

[Hart District Council](#) | [Here for Hart](#) | [Employment and Skills](#)

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### What colleges can I go to?

#### Farnborough College of Technology (FcoT)

FcoT offers a range of courses for adults, including professional evening courses, apprenticeships, degrees and more. To see the full range of courses and to find out how to apply, visit the [FcoT](#) website.

**Address:** FcoT, Boundary Road, Farnborough, Hants, GU14 6SB – **Tel:** 01252 405555

#### Basingstoke College of Technology (BCoT)

BCoT offer many different **free** courses at various levels. Courses offered are across a number of areas, including business courses, health and social care, as well as course for educators (e.g. teachers, trainers).

**Address:** Worting Road, Basingstoke, Hants, RG21 8TN – **Tel:** 01256 354141

# Courses and Online Learning

## Colleges

At **(FcoT)** Farnborough College of Technology, **Focal** is an **online** learning platform offering a variety of courses to support learners and employers across the UK. Many of the qualifications can be started straight away and are free of charge. For more information visit the [Focal](#) website.

At **(BCoT)** Basingstoke College of Technology, you can explore a range of Distance Learning courses: [Distance Learning | BcoT](#) - Email: [distance.learning@bcot.ac.uk](mailto:distance.learning@bcot.ac.uk) or call 01256 306374

## Inclusion Education, Hampshire

Inclusion Education are a specialist education charity supporting young people with mental health, additional learning needs and neurodiversity at both Inclusion School and Inclusion College. They offer support with mental health and well-being for young people.

**Inclusion EB8** is a new supportive employability hub offering the next steps into the work place. This programme offers employability skills, supported work experience placements and in-house work experience all designed to help young people get work ready and find employment with the support and expertise of job coaches and mental health support workers to encourage and help prepare for the journey into work.

Email: [EB8@inclusioncollege.org.uk](mailto:EB8@inclusioncollege.org.uk) or visit: [Inclusion Education](#)

## Hampshire Libraries



Hampshire libraries are pleased to offer exciting courses, designed to enhance your knowledge and skills, promote your personal growth and explore your creative interests. For more details, please visit: [Hampshire County Council's learning in libraries](#)

**Hampshire Learns** is run by Hampshire County Council. Training is **free** for Hampshire residents aged 19+ who meet one or more of the following characteristics:

- Without a full Level 2 (in the UK, Level 2 qualifications are typically awarded to students who have completed their GCSEs or equivalent qualifications)
- In receipt of Income Support or Universal Credit
- Families with school age children in receipt of free school meals
- Having a learning difficulty and/or disability
- Who are at risk of/have mental health needs

Hampshire Learns also run employability courses with assistance from the Adult Learning and Development team. For more information about any courses, or to discuss the development of any bespoke programmes, please contact: [Hampshire.learns@hants.gov.uk](mailto:Hampshire.learns@hants.gov.uk).

Apply for courses here: [Hampshire Learns | Hampshire County Council \(hants.gov.uk\)](#)

## Free Courses for Jobs from GOV.UK

The Government have access to **Free** Skills for Jobs: [Free courses for jobs - GOV.UK](#)

## The Department of Education

Skills for Careers is a service offered by the Department of Education. You can get career ideas and browse your training options at your own pace - [Skills for Careers Education](#)

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## The King's Trust

If you are aged 16 to 30 years old and want to gain experience, skills, training and confidence to help you into work, The King's Trust run a range of programmes that can help you. To find out more visit [The King's Trust](#) or call 0800 842842 to speak to a youth worker.

### FIND OUT MORE

Scan the QR code or go to:

[www.kingstrust.org.uk](http://www.kingstrust.org.uk)



## nDreams Academy



An award-winning VR studio, dedicated to high-end games and experiences. The nDream Academy is an industry-leading engagement and educational programme with a mission to improve access to gaming careers through apprenticeships, graduate hiring, and paid internship initiatives.

For more details visit: [Home - nDreams](#) and get in touch at: [academy@ndreams.com](mailto:academy@ndreams.com)

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## Farnborough International Studios

Filming opportunities, runners, film set designers and construction, skills bootcamps training programmes - [Farnborough International Studios](#)

**Location:** Farnborough International ShowCentre, ETPS Road, Farnborough, Hants, GU14 6FD  
Contact: Tel: 0207 091 7844 and email: [enquiries@farnboroughinternationalstudios.com](mailto:enquiries@farnboroughinternationalstudios.com)

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## Careers in Childcare

### Thinking about working with children?

Details of training sessions can be found in the section, 'what you need to know to become a registered childminder'. [Becoming a registered childminder | Hampshire County Council](#)

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# Employment Support

## Skills Bootcamps

**Free** courses to help you to develop valuable, sector specific skills. Skills Bootcamps provide support into employment following the course, including a guaranteed job interview.

Great for those who want to get into a specific industry, wanting to change careers, or get back into work after some time off.

*Courses run for a minimum of 60 hours of learning across a range of courses.*

### FIND OUT MORE

Call 0300 555 1375 or go to:

[hants.gov.uk/business/skillsbootcamp](https://hants.gov.uk/business/skillsbootcamp)

Courses have flexible timings and for those aged 19+ and living in Hampshire. Skills for Life are also open to those already in employment/self employed as a way to develop skills.



A project supporting young, unemployed women to build a better future. Support includes free 1:1 employability guidance and advice, CV writing, job hunting, finding work placements and organising confidence building activities/ workshops to improve life skills. Plus, test out job interview and presentation skills training through the interactive Body Swaps Virtual Reality platform. The team works with local community organisations and is based at the Aldershot Enterprise Centre, Victoria Rd, Aldershot, GU11 1TQ

### FIND OUT MORE

Go to: [Join New Directions](#) - Call: 07702 953971

Email: [hello@joinnewdirections.org](mailto:hello@joinnewdirections.org)



In the current climate many people are using social media for business in a way they haven't needed to before. You may be asked to link up with colleagues or recruitment companies using Zoom or Skype for online meetings and interviews. For information and advice on how to set up these apps and many others visit the [GCF Learn Free](#) website.



The 'Learn My Way' logo consists of the words 'Learn My Way' in white text on a background of overlapping blue and purple squares.

**Learn My Way** has a range of **free** courses for you to learn digital skills to stay safe and connected, including, Instagram, Zoom, Facebook, Meetup. For more information visit the [Learn My Way](#) website.

## Digital services and IT equipment

Where everyone can benefit from digital inclusion services - [Good Things Foundation](#)

**Fleet Lions** – [Fleet Lions](#) can provide refurbished IT equipment - [Lions Community Store](#)

# Organisations that can support you finding a job

## The National Careers Service

The [National Careers Service website](#) contains advice for anyone looking to choose or change their career. The National Careers Service offers **free** advice and guidance on careers, skills and the labour market for all adults. To make a **free** telephone appointment or find out more about what support they offer, call 0800 100 900. Lines are open seven days a week from 8am to 10pm.

The National Careers Service offers **free** courses for jobs and you can search for courses to help you get skills employers need: [Results](#) | [Find a course](#) | [National Careers Service](#)

The Government has a **Skills Toolkit** available to help you find **free** and high quality digital and numeracy courses. Digital skills can be anything from using social media and staying safe online to coding, programming or digital marketing. Explore online courses on [The Skills Tool Kit](#) website.



### Hart Job Fair

Hart District Council, in collaboration with the Jobcentre Plus (Department for Work and Pensions), are holding a Job Fair on Wednesday 1<sup>st</sup> October 2025 at The Harlington in Fleet.

The logo for Jobcentre Plus, consisting of the text 'jobcentreplus' in a white, lowercase, sans-serif font on a solid green rectangular background.

More details to follow. If you are interested in attending this event, both businesses or attendees, and would like more information, please contact: [hereforhart@hart.gov.uk](mailto:hereforhart@hart.gov.uk)

## Start Your Own Business Guide

Are you a resident of Hart district with aspirations of starting your own business? If so, we are excited to introduce the "Start Your Own Business" guide, a comprehensive resource tailored specifically for entrepreneurs in Hart.

This free guide offers a step-by-step roadmap to launching and growing your business, covering essential topics such as:

- **Business Planning:** Assess your readiness and craft a solid business plan.
- **Market Research:** Identify gaps in the market and validate your business idea.
- **Finance & Funding:** Explore various funding options to fuel your venture.
- **Accountancy & Tax:** Understand tax obligations and financial management.
- **Marketing & Online Presence:** Learn strategies for effective marketing and establishing a strong online footprint.
- **Legal & Insurance Considerations:** Navigate the legal landscape and protect your business with appropriate insurance.

In addition to these core topics, the guide provides valuable insights into common pitfalls to avoid and includes a directory of useful contacts within Hart district to support your entrepreneurial journey.

You can pick up a free copy from the Hart District Council offices or you can access an online version here - [Free Start-Up Book - Ideal for New Business Start-Ups Hart District](#)

# Apprenticeships

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## The Careers and Enterprise Company

The Careers and Enterprise Company support young people Years 10 and above (Can be schools, colleges, APS, Community Groups etc) and provide both face to face and online activities. Each campus/school is eligible for up to 3 activities (awareness talk, careers fair, parent/carer talks, mock assessment centre practice; interview techniques; how to search and apply for apprenticeships) - [careersandenterprise.co.uk/the-ask-programme](https://careersandenterprise.co.uk/the-ask-programme)

## Employment Support for 16–24-year-olds

It all starts with skills supporting young people to understand workplace skills and the different pathways to rewarding careers e.g. Apprenticeships, connecting educators to local businesses and their skills needs - [Careers and Enterprise](#)

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The government website has a link to where employers advertise apprenticeship vacancies with training providers - [Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

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## Farnborough College of Technology

### Apprenticeship Vacancies

The Apprenticeship Team are dedicated to finding employers from all different industries to suit both school leavers and adult learners. Click the link below to see all current Apprenticeship vacancies - [farn-ct.ac.uk/apprenticeships/apprenticeship-vacancies](https://farn-ct.ac.uk/apprenticeships/apprenticeship-vacancies)

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## Supported Internships

**Designed for 16 to 24-year-olds with an Educational Health Care Plan who want to work but have not had the opportunity.**

They aim to give you your first experience of working with an employer, equipping you with the skills you need for work, to help you get a permanent paid job.

For further information or to request an application form, please contact:  
[skills.participation@hants.gov.uk](mailto:skills.participation@hants.gov.uk) or call **01962 846193**.

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## Apprenticeships combine real work with training and study.

Alongside on-the-job training, apprentices spend at least 20% of their working hours completing classroom-based learning with a college, university or training provider which leads to a nationally recognised qualification. This website can help you find out how to become an apprentice, what apprenticeships are available, which employers offer them and information about starting your apprenticeship.

For more information call **08000 150 400** or go to: [Apprenticeships.gov.uk](https://Apprenticeships.gov.uk)

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# Job Searching

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## Local Jobcentre Plus

Visit the [Jobcentre Plus Job Help website](#) for a range of support and to search latest vacancies. If you want to visit in person, there are three offices locally:

- [Jobcentre Plus Aldershot](#)
- [Jobcentre Plus Farnborough](#)
- [Jobcentre Plus Basingstoke](#)

For hints and tips on applying for jobs visit the [Job Help](#) website. You can also access the latest jobs registered with Job Centre Plus at: [GOV.UK - find a job](#)

## Fedcap - Restart Scheme

The Restart Scheme provides tailored support to help you find work if you have been claiming Universal Credit for 12 to 18 months. If you would like to access this scheme, please speak to your **Job centre Plus Work Coach** and they will refer you to [Fedcap Employment Restart-scheme](#)

## Job Centre DEA – Disability Employment Advisor

If you are disabled and need extra employment support, your local Jobcentre can put you in touch with one of their Disability Employment Advisers (DEAs). They can help you find work or gain new skills, even if you have been out of work for a long time, or if you have little or no work experience. [Focus on Disability Employment-disabled-people](#)

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## Jobs Go Public

Vacancies are advertised on [Jobs Go Public](#), along with many other public sector roles.

## Hampshire jobs

Hampshire County Council offers a wide range of full and part time jobs with offices in many locations across Hampshire. To search for jobs, visit [Hampshire County Council careers](#). In addition, residents who are 19 and over, and interested in FREE employment and training may be interested in Skills Bootcamps - [Skills Bootcamps | Business and economy | Hampshire County Council \(hants.gov.uk\)](#)

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## Agency Central

You can find information on a wide range of recruitment agencies, and you can search by sector and location to find the right one for you. To search for an agency, visit: [Agency Central](#)

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# Veterans, ex-military personnel and family members

## Have you, or someone in your family, been a member of the Armed Forces?



Department  
for Work &  
Pensions

The Armed Forces Covenant is a promise from the nation that those who serve or have served in the Armed Forces, and their families, are treated fairly. As a reservist, veteran or a family member there is a range of local support available to you. Your work coach has access to a local 'Armed Forces Champion' and can let you know what support there is available locally - [Government-services-for-the-armed-forces-and-their-families](#)

**Career Transition Partnership (CTP)** is the official resettlement service for the Armed Forces, bringing together expert personal support, employers and training providers to help those who serve resettle into civilian life. They provide a range of support specifically designed to help service leavers with their resettlement including a range of guidance, training courses, digital tools, resettlement events and access to relevant job vacancies - [MOD CTP](#)

**X-Forces** – provide training, mentoring, funding and peer-support for ex-military, veterans, service leavers and their families who want to start out in business – [X forces.com](#)

**Pinnacle Group** hold the National Accommodation Management Services contract with the MOD / DIO relating to SFA. Pinnacle Group deliver social value in various ways providing a range of employability, money management and business mentoring services to the military community, plus help and support for housing Armed Forces families - [Pinnacle Group](#)

**Contact:** David Beck on email: [david.beck@pinnaclegroup.co.uk](mailto:david.beck@pinnaclegroup.co.uk) or **Mobile:** 07734 793451

**Government** help is available for veterans and their family members to access enhanced career support thanks to **Op ASCEND** to include a broader range of job support and help into employment. Specialist-trained advisors can support with:

- CV writing and interview preparation
- access to employment fairs
- advice on retraining or setting up a business

[Government commits to get more veterans into meaningful jobs - GOV.UK](#)



**Forces Employment Charity** offers a range of programmes and one-to-one support designed to help veterans and their families succeed throughout their working lives. Find out more go to: [forces employment](#) or Tel: 0121 262 3058



**TechVets** is a Programme within the Forces Employment Charity providing life-long, life-changing support, job opportunities, and training to Service leavers, veterans, reservists and their families, irrespective of circumstances, rank, length of service, or reason for leaving. They source free training in tech skills (including, but not limited to cyber security, data and AI/ML, infrastructure and networking, tech-enabled careers such as digital marketing and tech recruitment etc) for veterans and their families who wish to career change into these fields.

Following completion of chosen training, there is an employment support function available which enables connection with forces-friendly employers. All support is offered free-of-charge to all UK Armed Forces Service Personnel, veterans and their families, and employers wishing to recruit from these groups - [techvets.co](http://techvets.co)

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**British Forces Resettlement Service (BFRS)** work with companies across the UK to ensure the right help, support and advice is provided when moving into future careers. To find out more, call: 02476 939931 or go to: [bfrss.org.uk](http://bfrss.org.uk)

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## Support in Work

### Improving health and wellbeing

#### The Recovery College – NHA Surrey and Borders Partnership

Recovery is about people improving their health and wellbeing and finding ways to live a meaningful life, with or without the ongoing symptoms of an illness or condition. The Recovery College run courses in a range of community and Trust venues across Surrey and North East Hampshire and Farnham and courses can be attended virtually if preferred. Courses are free and available to:

- people aged 18+ who want to improve their health and wellbeing
- family members and carers
- staff working in voluntary and statutory organisation

**Make a referral online:** [Here for Hart Directory | Recovery College](#)

Tel: 01276 454150 / Email: [recovery.college@sabp.nhs.uk](mailto:recovery.college@sabp.nhs.uk)

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**Maximus** - Finding a job can be an anxious time. Remploy partnered with Maximus and offer support to people who have a disability, health condition or criminal record, or have just been out of work for a while, find support for you - [MaximusUK](#)

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# If you have a job and finding it a struggle, help is available

## Yateley Industries Skills and Training Support



Yateley Industries for Disabled is a pan disability organisation, working and supporting people with physical disabilities, mental health conditions, learning disabilities and neurodiversity. They provide supported employment and a Job Coach Service which helps young people aged 18-35 find, maintain and progress at workplaces 'in the real world'. This service also supports disabled and neurodiverse adults in the wider community. Tel: 01252 872337 or email: [jobcoach@yateleyindustries.net](mailto:jobcoach@yateleyindustries.net)

## Health, wellbeing and looking for work

[Every Mind Matters](#) provides expert advice and practical tips to help you look after your mental health and wellbeing while looking for work. You can find also local support and national helplines on [mental health and wellbeing guide](#). If you are living with a disability or health condition, including problems with mental health, you could find additional support through:

- the [Government's benefits and support webpage](#)
- [Rethink Mental Illness](#) – offer advice and information to help improve the lives of those severely affected by mental illness
- [TalkPlus](#) – offer free NHS Talking Therapies for stress, anxiety, low mood and worry, as well as support for managing a long-term health condition.
- [iTalk](#) - free courses to help with anxiety and to help with life's challenges, plus online resources. Get in touch by telephone: 0203 8038 3920 or email: [info@italk.org.uk](mailto:info@italk.org.uk)

## Disability Support and help available

### Neurodiversity Job Club

This job club is run by Equal Potential in partnership with Farnborough Job Centre Plus. Supporting anyone aged 18+ diagnosed with (or suspected to have) a neurodivergent condition (such as autism, ADHD, dyslexia, or similar).

Weekly drop-in support sessions Workshops to build skills such as: CV writing, numeracy, IT skills and more. Help in writing CVs, cover letters and job applications, find a suitable work experience placement to build work history. Guest speakers from local employers and careers services.

Referrals for a free laptop when you have no computer access at home. Working with employers to find how they can best support you - [equalpotential.co.uk/job-club](http://equalpotential.co.uk/job-club)



**Waythrough** (formerly  
Richmond Fellowship)

**Make a referral online:** [rsurreyandnehantses.org.uk](http://rsurreyandnehantses.org.uk)

Call 07519 701567

Email: [IPSPCSurreyandNEHES@waythrough.org.uk](mailto:IPSPCSurreyandNEHES@waythrough.org.uk)

Self-referrals are accepted, as well as referrals from hospitals, GPs, and any other agencies or health care providers currently supporting you.

## CITIZENS ADVICE HART



Hart

Citizens Advice Hart is here to provide work/employment advice to anyone who needs it. Visit [Citizens Advice Hart](#)

Their contact page to request advice is: [Contact - Citizens Advice Hart](#)

### FIND OUT MORE

Call 01252 878435 / Email: [help@citizenadvicehart.org.uk](mailto:help@citizenadvicehart.org.uk)

## M3 JOB CLUB

The M3 Job Club offers its members **'Get Back to Work' workshops, coaching and mentoring**, so you can learn all the skills needed to shine in today's jobs market - [M3 Job Club](#)

**'Get back to Work' workshops are:**

- Fully funded
- Comprehensive programme – 16 workshops
- Held every Friday morning (9am – 12.30pm)
- Open to adults, actively seeking work, through redundancy or following a career break
- **Venue:** The Ridgeway, Blackdown Close, Buckskin, Basingstoke, Hants, RG22 5BW

## HAMPSHIRE GROWTH HUB

A team of experts ready to accelerate business performance and achieve your growth ambitions. Are you looking to start, grow or scale your business in Hampshire? If you are, the Hampshire Growth Hub is on hand to help you.

### FIND OUT MORE

Website: [Hampshire Growth Hub](#)

Helpline: 0330 124 2068

Email: [growth.hub@hants.gov.uk](mailto:growth.hub@hants.gov.uk)



**HERE FOR HART DIRECTORY** is a local directory with local organisations offering employment support and training, as well as many other links for local advice.

Scan the QR code or go to: [hereofhart.gov.uk](http://hereofhart.gov.uk)



## HART VOLUNTEER CENTRE

Promote and support the development of volunteering in Hart District and works with the neighbouring volunteer centres in Basingstoke and Rushmoor to cover the whole of North & Northeast Hampshire. If you would like support in finding the best role for you, the Hart Volunteer Centre (Hart Voluntary Action) is happy to help. Visit: [Volunteer Northhants](#) or call: 01252 627070



Hart Voluntary Action

# Help & Support in another language

- **Ukrainian Refugee Help** – This brings financial independence and also enables you to be in a better position when it is time to move on from your sponsor and to find rented accommodation. This website offers useful information around work and jobs - [Ukrainian Refugee Help-finding-work](#)
- **Drivetech helps Ukrainian refugees stay safe behind the wheel** – Drivetech, from the AA, has launched a dedicated training programme to help Ukrainian refugees get to grips with driving safely in the UK. To access the free e-learning module, please follow the link: [Drive Confident | Global Business Fleet Solutions \(drivetech.co.uk\)](#) – Further details can be found at: [Drivetech.co.uk/drivetech-helps-ukrainian-refugees-stay-safe-behind-the-wheel-with-free-e-learning-module/](#)
- **Hampshire Learns ESOL courses** – Free English Lessons online – ESOL courses for adults living in Hampshire - Hampshire Learns offers a selection of English and employability courses for Speakers of Other Languages (ESOL). Courses are available both online and face to face in community venues. [Hants-education and learning-participation-lifelong-learning-esol](#)

## Do you need more information about Hampshire Learns ESOL courses?

For full course details, eligibility criteria and how to apply for a Hampshire Learns ESOL course please email: [Hampshire.learns@hants.gov.uk](mailto:Hampshire.learns@hants.gov.uk) Or send your course enquiry via our online form at: [Hampshire Learns Adult Community Learning Enquiry Form](#) Or complete our easy read [Hampshire Learns ESOL Course Application Form](#) (with translation feature) and select the ESOL course you would like to attend.

- **Flash Academy** – Making a difference with ESOL - [Flash Academy Ukraine](#)
- **Step Ukraine** – Learn to speak, read and write English. English and Employment support Programme when adapting to life in the UK - [STEP Ukraine | World Jewish Relief](#)

For further information, please access here: [Gov.uk/guidance/learn-to-speak-read-and-write-english-homes-for-ukraine](#)

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Thank you to everyone who contributed information for this issue of the **Employment & Skills Bulletin**. If you have found this bulletin useful or if you have a suggestion to make it better or an idea for content for the next issue, we would love to hear from you. Please email us at [hereforhart@hart.gov.uk](mailto:hereforhart@hart.gov.uk).

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