

**HART DISTRICT COUNCIL**

Technical Services & Environmental Maintenance
Civic Offices, Harlington Way
FLEET, Hampshire GU51 4AE
Telephone: 01252 622122
Email: infrastructure@hart.gov.uk

TEMPORARY TRAFFIC REGULATION ORDER (TTRO) APPLICATION FORM

Road Traffic Regulations Act 1984 – Section 14

For temporary road/footpath closures, speed limits and other temporary amendments to traffic regulation orders

Applicant's Business Name:	
Applicant's Business Address:	
Contact Name:	
Contact Telephone:	
Contact Email:	
Public Notice Contact details: (If different from Contact details above)	
Invoice Postal Address:	
Invoice Email Address:	
Purchase Order Number: (or job reference to which the invoice can refer)	
NRSWA Permit No: (where applicable)	
PUBLIC LIABILITY INSURANCE:	Applicants are required to carry Public Liability Insurance to the value of £10 million per claim. A copy of the applicant's Public Liability Insurance Certificate should accompany this application.
TRAFFIC MANAGEMENT PLAN:	Applicants are required to include a detailed plan indicating exactly where the closure or amendment is to take place and any diversions (where relevant).

DETAILS OF PROPOSED TEMPORARY TRAFFIC ORDER

Type of temporary order: (e.g. road closure, speed limit etc.)	
Reason(s) for the order: (brief description of works)	
Road(s)/location to be affected:	
Town/village:	
Extent of closure/restriction: (distance from junction, property or landmark)	
Diversion route: (if applicable) <i>Please list all roads in diversion route</i>	
Duration of the order: <i>Please list if works are night-time or off peak and hours where applicable</i>	From: _____ Until: _____

CONFIRMATION

<p>I/we agree to meet the Council’s Admin & Legal costs of £1800 and all reasonable advertisement costs associated with this application (which could be approx £325 +VAT dependent upon size of advertisement) I/we confirm that the applicant has the necessary Public Liability Insurance of £10 million per claim.</p>	
Signature:	
On Behalf Of:	
Date:	

To complete your application:

1. A minimum of 28 days’ notice is required from receipt of this application form before the TTRO can be put in place.
2. Return your completed application form, traffic management plan and copy of insurance cover to: Technical Services, Hart District Council, Civic Offices, Harlington Way, Fleet, Hampshire, GU51 4AE. Alternatively scan and email to infrastructure@hart.gov.uk.