

## **5: IF YOU WORK FOR US - AT AN ELECTION FOR THE RETURNING OFFICER.**

- 5.1 Your personal data will be transferred to Electoral Reform Services Ltd for the purposes of running the online MEA account. The data will be held by ERS only for so long as they need to provide the MEA service to us at this election.
- 5.2 Your names and email address will be transferred to:  
  
Itox Elections of 1310 Waterside, Arlington Business Park, Theale, Reading, Beechwood Court, Long Toll, Woodcote, Oxon, RG7 4SA. 0333 011 1200. It will be provided for the purpose of running on-line courses. They will destroy your data after an agreed period and not use it for any other purpose. The agreed period will be defined when the data sharing contract is next signed. If the contractor that provides this service changes then this privacy notice will be updated.
- 5.3 Your personal data will be transferred to Capita Local Government Services for the purposes of running a payroll and providing statutory returns to HMRC. The data will be held by Capita Local Government Services for as long as they need to provide information on the payroll to HMRC. This data sharing is governed by a master data sharing agreement signed by Hart District Council and Capita Local Government Services for the provision services across the Council.
- 5.4 You can object and stop us processing your data for this purpose but if you do then you will not be able to work for us.

### **Version History**

**v1.0 published 25/05/2018**

**v1.1 published 14/02/2019 updated to reflect suppliers new contact details.**