



Useful supporting information – application for prior notification of proposed development in respect of permitted development by electronic communications code operators

NATIONAL REQUIREMENTS

- A completed form or written description of the proposed development
- A plan indicating the proposed location
- The appropriate fee
- Evidence that the developer has given notice of the proposed development in accordance with A.3(1) of Part 24 of Schedule 2 to the General Permitted Development Order 1995
- Where the proposed development consists of the installation of a mast within three kilometres of the perimeter of an aerodrome evidence that the developer has notified the Civil Aviation Authority, the Secretary of State for Defence or the Aerodrome operator in accordance with A.3(2) of Part 24 of Schedule 2 to the General Permitted Development Order 1995

LOCAL REQUIREMENTS

Additional Mandatory Documents	Plans (3 copies to be supplied unless the application is submitted electronically. All plans and drawings should include: paper size, key dimensions and scale bar): <ul style="list-style-type: none">○ Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)○ Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
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Telecommunications Development
Supplementary Information.
Details to include -

1. A signed declaration that the equipment and installation fully complies with the ICNIRP requirements Site type (micro or macro)
2. Area of search
3. Details of the proposed structure including the type of structure and its dimensions, height of existing building and details of the size of equipment housing and materials
4. A map showing the relationship of the application site to schools and other telecommunication equipment in the vicinity
5. A statement explaining the reasons for the choice of the design
6. Technical information including the frequency, modulation characteristics, power output and the height of the proposed antenna
7. Technical justification — details about the purpose of the site and why the particular development is required
8. Details of alternative sites rejected with a justification for rejecting them: This should include existing masts, structures and other buildings within the search area
9. An explanation if no alternatives considered
10. Visual impact assessment where relevant

Conditional Documents Required	Document Type	Circumstances when document should be submitted
	Location Plan	<p>Plans must be based on a licensed copy of an Ordnance Survey plan showing the OS Copyright Statement. Or drawn from a site survey and confirmed as such.</p> <p>It must be accurate and up-to-date, showing the site and adjoining properties with at least two roads shown along with the road names (where appropriate).</p> <p>The whole of the application site including access to the highway must be outlined in RED. The scale must be 1:1250 or 1:2500 and show the direction of north (The scale on large site plans can be adjusted accordingly to show the whole of the area). If the applicant owns or controls any adjoining land, the land must be outlined in BLUE.</p>
	Block / Site Plan	<p>Plans must be based on a licensed copy of an Ordnance Survey plan showing the OS Copyright Statement. Or drawn from a site survey.</p> <p>The block / site plan should be at a scale of 1:500 showing the site centred on the map and showing the proposal in relation to all adjoining buildings and properties that have a common boundary, whether or not separated by a road. Furthermore, the plan must show the position, size and species of any trees in, or just outside, the site and the position of any new or altered access for cars and pedestrians and any changes to the parking arrangements. The plan also needs to show the direction of north.</p>