

Assessment of the System and Code of Practice

I) Evaluation

The Hart District Council Closed Circuit Television System will periodically be independently evaluated to establish whether the purposes of the system are being complied with and whether objectives are being achieved. The evaluation will incorporate such things as

- i) An assessment of the impact upon crime**
- ii) An assessment of the impact on town centre business**
- iii) An assessment of neighbouring areas without CCTV**
- iv) The views and opinions of the public**
- v) The operation of the Code of Practice**
- vi) Whether the purposes for which the system was established are still relevant**
- vii) Cost effectiveness**

The results of the evaluation will be published and will have a bearing on the future functioning, management and operation of the system.

II) Monitoring

The system manager will accept day to day responsibility for the monitoring, operation and evaluation of the system and the implementation of this Code of Practice.

III) Audit

The nominee of the system owner, Perpetuity Research and Consultancy International Ltd and the audit commissioner or their nominated deputy, who is not the system manager, will be responsible for regularly auditing the operation of the system and the compliance with this Code of Practice. Audits, (which may be in the form of irregular spot checks) will include examination of the monitoring room records, videotape history and the content of recorded material.

IV) Inspection

- a) A body of individuals who have no direct contact with the system will be responsible for inspecting the operation of the system.
- b) Inspections should take place at least six times per calendar year by no more than two people at any one time. The inspectors will be permitted access to the CCTV monitoring room, without prior notice and to the records held therein at any time, provided their presence does not disrupt the operational functioning of the room. Their findings will be reported to the Auditor and their visit recorded in the CCTV monitoring room.
- c) Inspectors will be required to sign a declaration of confidentiality (see Appendix F)