

Part 8

COUNCIL, CABINET AND COMMITTEE MEMBERSHIP, AND ROLE DESCRIPTIONS FOR SOME APPOINTMENTS

MEMBERS OF THE COUNCIL - 2011/2012

Name	Address	Contact Details	<i>Group</i>	Ward	First Elected	Retirement
AMBLER Simon R	39 du Maurier Close Church Crookham Fleet Hants GU52 0YA	Tel: 01252 625808 simon.ambler@hart.gov.uk	CCH	Church Crookham West	May 2005	May 2014
APPLETON Richard J	25 Knoll Road Fleet Hants GU51 4PR	Mobile: 07962 066748 richard.appleton@hart.gov.uk	C	Fleet West	May 2006	May 2014
AXAM Christopher S Vice-Chairman of the Council	5 Bowenhurst Gardens Church Crookham Fleet Hants GU52 6NB	Tel/Fax: 01252 626341 Mobile: 07971 562141 chris.axam@hart.gov.uk	CCH	Fleet Courtmoor	May 2007	May 2015
BAILEY Stuart G	Whiteoaks 57 Hall Lane Yateley Hants GU46 6HP	Tel: 01252 674379 Mobile: 0796 7279654 stuart.bailey@hart.gov.uk	LD	Yateley East	May 2002	May 2012

Name	Address	Contact Details	<i>Group</i>	Ward	First Elected	Retirement
BARRELL Anthony	Gough Cottage Gough Road Fleet Hants GU51 4LL	Tel: 01252 614018 Fax: 01252 614018 Mobile: 07831 407921 tony.barrell@hart.gov.uk	C	Fleet North	May 2002	May 2015
BILLINGS Myra A	8 Stookes Way Yateley Hants GU46 6YY	Tel: 01252 872715 myra.billings@hart.gov.uk	LD	Yateley West	July 84-87 May 2002	May 2015
BLEWETT Brian	13 Cedar Avenue Blackwater Camberley Surrey GU17 0JE	Tel: 01276 509146 Fax: 01276 34573 Mobile: 07748 720083 brian.blewett@hart.gov.uk	LD	Blackwater & Hawley	Feb 1989	May 2012
BURCHFIELD Brian D	3 Powlingbroke Hook Hants RG27 9TH	01256 767946 Mobile: 07902 914035 brian.burchfield@hart.gov.uk	C	Hook	May 2011	May 2015
BUTLER Chris	5 Ayesgarth Church Crookham Fleet Hants GU52 6DS	Tel: 01252 623022 Mobile: 07929 005739 christopher.butler@hart.gov.uk	C	Fleet Courtmoor	May 2008	May 2012

Name	Address	Contact Details	Group	Ward	First Elected	Retirement
BUTLER Gill	c/o Hart District Council Civic Offices Harlington Way Fleet Hants GU51 4AE	Tel: 01252 416385 gill.butler@hart.gov.uk	CCH	Church Crookham East	May 2006	May 2014
COCKARILL Graham J	32 Blaire Park Yateley Hants GU46 7QP	Mobile: 0777 3038389 graham.cockarill@hart.gov.uk	LD	Yateley East	May 2002	May 2015
COLLETT Adrian	47 Globe Farm Lane, Darby Green Blackwater Hants GUI7 0DY	Tel: 01252 873786 Mobile: 07718 146606 adrian.collett@hart.gov.uk	LD	Blackwater & Hawley	May 2011 (1980-92)	May 2015
CRAMPTON Anne, Dr	Little Chesters The Street Eversley RG27 0PJ	Tel: 01189 731567 Mobile: 07754 172177 anne.crampton@hart.gov.uk	C	Eversley	May 2011	May 2015

Name	Address	Contact Details	Group	Ward	First Elected	Retirement
CROOKES Kenneth Leader of the Council	Archers Post 5 Archery Fields Odiham Hook Hants RG29 1AE	Tel: 01256 702170 Mobile: 07952 261742 kenneth.crookes@hart.gov.uk	C	Odiham	May 2005	May 2015
DAVIES Tim	1 Cranford Cottages Station Road Winchfield Hook Hants RG27 8BZ	Tel: 01252 844719 Mobile: 07879 471780 tim.davies@hart.gov.uk	C	Fleet West	May 2006	May 2012
EVANS Gavin	2a Russetts Drive Fleet Hants GU51 3XE	Tel: 01252 775978 Mobile: 07880 938075 gavin.evans@hart.gov.uk	C	Fleet Central	May 2010	May 2014
GLEN Jonathan MA(Hons)	The Old Store House Rotherwick Hook Hants RG27 9BG	Tel: 01962 847322 Fax: 01962 847006 Mobile: 07860 843278 jonathan.glen@hart.gov.uk	C	Hook	May 1991	May 2014

Name	Address	Contact Details	<i>Group</i>	Ward	First Elected	Retirement
GORYS Stephen	21 Forest Dean Fleet Hants GU51 2TT	Tel: 01252 623577 Mobile@ 07802 291581 stephen.gorys@hart.gov.uk	C	Odiham	May 94-98 & May 2002	May 2012
HAFHEY M Sean J	24 Goose Green Hook Hants RG27 9QY	Tel: 01256 763915 sean.haffey@hart.gov.uk	C	Hook	May 2002	May 2012
HARWARD Robert E	Sunnyside 62 Reading Road Blackwater Hants GU17 0BD	Tel: 01252 873 492 robert.harward@hart.gov.uk	LD	Frogmore & Darby Green	May 1998	May 2014
HEALEY David	17 Frensham Avenue Fleet Hants GU51 3EL	Tel: 01252 622775 Fax: 01252 812747 david.healey@hart.gov.uk	C	Fleet Pondtail	May 2008	May 2012
HUNT Christopher	35 Lea Wood Road Fleet Hants GU51 5AN	Tel: 01252 615994 Mobile: 07746 052305 christopher.hunt@hart.gov.uk	C	Fleet Central	May 2008	May 2012

Name	Address	Contact Details	<i>Group</i>	Ward	First Elected	Retirement
IVE Colin	9 Coleridge Avenue Yateley Hants GU46 6BJ	Tel: 01252 878276 colin.ive@hart.gov.uk	LD	Yateley North	May 2006	May 2014
KENNETT John Chairman of the Council	South Warnborough Lodge South Warnborough Hampshire RG29 1RQ	Tel: 01256 862203 Fax: 01256 861150 john.kennett@hart.gov.uk	C	Long Sutton	May 2008	May 2014
KINNELL Sara-Lea	8 Waleron Road Elvetham Heath Fleet Hants GU51 1GD	Tel: 01252 693509 E-Mail: sara.kinnell@hart.gov.uk	C	Hartley Wintney	May 2005	May 2015
LIT Kulwant	24 Throgmorton Road Yateley Hampshire GU46 6FA	Tel: 01252 875937 Mobile: 07727 181 976 Kulwant.lit@hart.gov.uk	LD	Frogmore & Darby Green	May 2011	May 2015
MURR David	89 Darby Green Lane Darby Green Yateley Hants GU17 0DN	Tel: 01252 870845 Work: 01256 329939 Fax: 01256 816198 Mobile: 07710 013622 david.murr@hart.gov.uk	LD	Yateley West	May 2008	May 2012

Name	Address	Contact Details	Group	Ward	First Elected	Retirement
NEIGHBOUR David	8 Rosemary Lane Blackwater Hants GU17 0LS	Mobile: 07540 607028 david.neighbour@hart.gov.uk	LD	Yateley North	May 2000	May 2015
PARKER Stephen G Deputy Leader of the Council	87 Nether Vell-Mead Church Crookham Fleet Hants GU52 0ZG	Tel: 01252 661375 Mobile: 07880 547501 Fax: 01252 661376 stephen.parker@hart.gov.uk	C	Fleet North	May 1996	May 2014
RADLEY James	63a Sandy Lane Church Crookham Fleet Hants GU52 8BX	Tel: 01252 628751 Mobile: 07720 598204 james.radley@hart.gov.uk	CCH	Church Crookham East	June 2004	May 2012
RADLEY Jenny	63a Sandy Lane Church Crookham Fleet Hants GU52 8BX	Tel: 01252 628751 jenny.radley@hart.gov.uk	CCH	Church Crookham West	June 2004	May 2015

Name	Address	Contact Details	Group	Ward	First Elected	Retirement
SIMMONS Chris	4 Beacon Hill Road Ewshot Surrey GU10 5BY	Tel: 01252 625563 chris.simmons@hart.gov.uk	C	Crandall	May 2010	May 2014
SINGH Pritpal (Nippy)	5 Handcroft Close Crandall Farnham Surrey GU10 5RY	Tel: 01252 850933 Mobile: 07809 838514 E-Mail: prtipal.singh@hart.gov.uk	C	Crandall	June 2004	May 2012
SOUTHERN Tim	Inglewood Arrow Lane Hartley Wintney Hook Hants RG27 8LR	Tel: 01252 843460 tim.southern@hart.gov.uk	C	Hartley Wintney	May 2010	May 2014
WHEALE Sharyn	Cabot House 29 Chestnut Grove Fleet Hants GU51 3LN	Tel: 01252 616080 sharyn.wheale@hart.gov.uk	C	Fleet Pondtail	May 1990	May 2014

Membership of Political Groups:

Conservative (C)	(20)
Liberal Democrat (LD)	(10)
Community Campaign Hart (CCH)	(5)

2011/12

Cllr Kenneth Crookes Leader of the Council Finance Corporate Strategy Use of Resources and Key Partnerships				
Cllr Butler (C) <u>HEALTH & HOUSING</u> Housing and Customer Services	Cllr Appleton <u>PLANNING & REGULATION</u> Environmental Regulation and Planning	Cllr Kinnell <u>LEISURE & RECREATION</u> Environmental Promotion	Cllr Parker Deputy Leader <u>ENVIRONMENT</u> Environmental Maintenance Technical Services	Cllr Singh <u>COMMUNITY SAFETY</u> Licensing and Environmental Health
Health and Wellbeing	LDF			

MEMBERSHIP OF CABINET & COMMITTEES 2011/12

Meeting	Councillors	
Cabinet	Crookes - Leader Parker - Deputy Leader Appleton Butler C Kinnell Singh	Portfolio Environment Planning & Regulation Housing & Health Leisure & Recreation Community Safety
Planning Committee	Gorys – Chairman Southern - Vice-Chairman Ambler Axam Appleton Billings Blewett Cockarill Crampton Evans	Haffey Kennett Lit Murr Parker Radley JE Simmons Wheale
Planning (Major Sites) Sub-Committee	- Chairman - Vice- Chairman TBA	
Planning (Enforcement) Sub-Committee	Tbd - Chairman Tbd- Vice- Chairman TBA	
Audit Committee	Bailey – Chairman Tbd - Vice-Chairman Axam Barrell Burchfield	Collett Davies Healey
Licensing	Davies – Chairman Tbd - Vice-Chairman Barrell Butler Chris Butler Gill Evans Harward	Healey Ive Kennett Murr Radley Jenny

Overview & Scrutiny Committee	Neighbour – Chairman Tbd – Vice-Chairman	
	Axam Burchfield Davies Glen Harward	Healey Lit Radley James Simmons Southern
Staffing Committee	Crookes – Chairman Tbd - Vice-Chairman	
	Billings Butler G	Kennett Parker
Standards Committee	Mr P Kern - Chairman Mr M Hirst - Vice-Chairman	
	Mr A Clark Mr W Cooke Mr J Keane	Councillors - Davies Glen Haffey Ive Radley Jenny

Independent Members of the Standards Committee

Mr M J Hirst 3 Wynne Gardens Church Crookham FLEET Hampshire GU52 8EQ Tel: 01252 625163 e-mail: Mjhirst1@aol.com	Mr P Kern 2 Jennys Walk YATELEY Hampshire GU46 6AU Tel: 01252 872975 e-mail: pkern@tiscali.co.uk	Mr W Cooke 12 Pool Road Hartley Wintney Hampshire RG27 8RD Tel: 01252 843846 e-mail: bcooke@btinternet.com
--	---	---

Parish Representatives on the Standards Committee

Mr Alastair Clark Pippins Chatter Alley Dogmersfield Hook Hants RG27 8SR Tel/Fax: 01252 615498 Email: Pippindogfield@btconnect.com	Mr John Keane 53 Firglen Drive Yateley Hampshire GU46 7TR Tel: 01252 681356 Email: jkeane43@hotmail.com
---	---

ROLE OF CHAIRMAN OF THE COUNCIL

The main roles of the Chairman of Hart District Council are to be the civic head of the District and to chair full Council meetings.

The Chairman will have the following responsibilities: -

1. to uphold and promote the purposes of the Constitution and to interpret the Constitution when necessary;
2. to preside over meetings of the Council so that its business can be carried out efficiently and with regard to the rights of councillors and the interests of the community;
3. to ensure that the Council meeting is a forum for the debate of matters of concern to the local community and the place at which Members who are not part of the Cabinet are able to hold the Cabinet to account;
4. to promote public involvement in the Council's activities;
5. to attend such civic and ceremonial functions as the Council and he/she determines appropriate.

The Chairman will have the following main roles:-

1. To undertake civic, ceremonial and community-based functions and to promote the Council of Hart in the local community, acting at all times in an inclusive and non-partisan manner.
2. To promote the interests and reputation of Hart District Council and the District, both inside and outside the area and to act as an ambassador for both.
3. To chair meetings of full Council in accordance with the Council's Constitution and Standing Orders, acting at all times in a fair and impartial manner.

Note: The Chairman cannot be a member of the Cabinet

The Chairman may be a member of any of the Council's standing committees and policy panel, but only in his/her capacity as an ordinary member of the Council (i.e. as part of the allocation of seats to the appropriate political grouping).

ROLE OF LEADER OF THE COUNCIL

The Leader will have the following responsibilities: -

1. To appoint Councillors to serve on the Cabinet.
2. To allocate areas of responsibilities to those members of the Cabinet
3. To provide leadership to the Council and the political administration.
4. To act as principal spokesperson for the Council and the administration.
5. To assume prime responsibility to the local community for the decisions and the work of the Cabinet.
6. To act as a focus for the interface with officers, in particular the chief executive, management team and the Council's statutory officers.
7. To lead the development of the Council's strategic and corporate planning process and to secure the duty of continuous improvement to services and improvements to the environmental, social and economic well-being of the District.
8. To take prime responsibility for presenting the Cabinet's proposals and Forward Plan to the Council and the community of Hart.
9. To take overall responsibility for the Cabinet in relation to participating in scrutiny and performance review of services and to attend such meetings of the policy panel and scrutiny committee as may be required.
10. To manage and chair meetings of the Cabinet and to provide the political lead in proposing the policy framework, budget and direction of the Council.
11. To ensure that the work of the Cabinet and portfolio holders are co-ordinated and are in accordance with the Council's strategies and plans and that it meets the needs and aspirations of the community of Hart.
12. To ensure that working relationships between the Cabinet and Members, officers and the local community are effective and professional.
13. To carry out any other matter, as required by the Council.

The Leader of the Council will have the following key roles: -

1. To provide overall political leadership for the Council in relation to the co-ordination and delivery of Council policies, strategies and services.
2. To lead the Cabinet in its work to develop the policy framework and budget and to deliver services to the local community.

3. To lead the process of developing partnerships both inside and outside the District, with stakeholders, those who live in and/or work in Hart, and other interested organisations.
4. To contribute actively to the preparation, monitoring and review of the Council's policies, budget, strategy and service delivery.

ROLE OF DEPUTY LEADER OF THE COUNCIL

The Deputy Leader will have the following responsibilities: -

1. To chair the meetings of Cabinet in the absence of the Leader.
2. To support the Leader in all aspects of their work, particularly in relation to providing the political direction on strategic issues.
3. To provide the political lead, in particular, in corporate initiatives and strategies and assume specific responsibility in areas, such as the best value process and economic development.
4. To ensure that effective communication mechanisms exist with non-executive councillors and to ensure that the Cabinet takes their views into account.
5. To provide support to portfolio-holders as and when required and to carry out their duties on those occasions when they are absent.

ROLE OF PORTFOLIO-HOLDER (CABINET MEMBER)

The Cabinet Member has the following key roles: -

1. To assume responsibility for a portfolio of services and functions of the Council delegated to the Leader.
2. Through the Cabinet, to contribute to the development and implementation of the Council's policies, budget, strategies and service delivery and to take the lead as necessary at Cabinet meetings on items within the portfolio.
3. Where permitted in the scheme of delegation and the Council's Constitution, to take decisions on specific issues within the portfolio.
4. Working within their portfolio, a Cabinet Member will: -
 - act as spokesperson inside and outside the Council;
 - liaise with Business Unit Heads and service managers;
 - ensure that he/she has a clear understanding and knowledge of the portfolio;
 - ensure that appropriate methods of consultation and communication methods are in place;
 - participate in the best value reviews of the services as agreed with the appropriate policy panel;
 - attend policy panel as and when required.
5. To be accountable to the Scrutiny Committee, the Council and the local community for the portfolio.

ROLE OF OVERVIEW AND SCRUTINY COMMITTEE MEMBERS

The Member will have the following role:-

- I. Participate in the work of the scrutiny committee, as directed by the Council's Constitution and the Committee's terms of reference. The purposes of the Committee is to: -
 - i) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;
 - ii) make reports and/or recommendations to the full Council and/or the executive in connection with the discharge of any functions;
 - iii) consider any matter affecting the area or its inhabitants;
 - iv) exercise the right to "call-in", for consideration, decisions made but not yet implemented by the Cabinet;
 - v) consider any decisions by the Cabinet or officers or under joint arrangements which have been called in by three or more councillors pursuant to the Council's call-in procedure.

The Committee may, in respect of matters within its terms of reference:

- i) review and scrutinise the decisions made by, and performance of, the Cabinet and Council officers, both in relation to individual decisions and over time;
- ii) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- iii) question Members of the Cabinet and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- iv) make recommendations to the Cabinet and/or Council arising from the outcome of the scrutiny process;
- v) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the policy review panels and local people about their activities and performance; and
- vi) question and gather evidence from any person (with their consent).