

L_EP Service Plan - Draft Action 2011/12

Leisure and Environmental Promotion - Draft Service Action Plan 2011/12

Report Type: Actions Report

Action Code & Title	Expected Outcome	Due Date	Milestone Description	Milestone Due Date
LEP1101 Hitches Lane Sports and Country Park	Creation of normal operating procedures and financial budgets	Sept 2011	Production of site business plan	30 Sept 2011
			Adoption of developers Country Park management plan	30 Sept 2011
			Production of sports management plan	30 Sept 2011
			Implementation	TBC
LEP1102 Tree Ranger Post	Reduce the likelihood of adverse insurance claims against HDC.	Oct 2011	Commence lead-in process Transfer Tree Management to Planning Dept	April 2011 Oct 2011
LEP1103 Review of the Leisure Strategy 2007-17	Confirmation of role of HDC in leisure planning across the councils areas of responsibility	31 Dec 2011	Revise Leisure Strategy	31 Oct 2011
			Investigate funding and strategic need for new Leisure Centre	31 July 2011
LEP1104 L and EP Marketing Plan	Creation of a new plan to include re-branding. Effective support towards achievement of the departmental financial, participation and utilisation targets at the two Leisure Centres	Nov 2011	Dec 10: Commence production with Leisure Centre Managers Feb 11: Implementation of May - Dec 2011 April 11: commence review and revision Oct 11: Production of Jan - Oct 2012	Jan 2011 May 2011 July 2011 Oct 2011
LEP1105 Fleet Pond Restoration Project	Fleet Pond Restoration Project	31 Mar 2012	Initialise Stage 1 implementation	31 May 2011
			Monitor progress and complete works	31 Aug 2011
			Produce Marketing Plan	31 Aug 2011
			Review Stage 1 and commence initialisation of phase 2	31 Mar 2012
LEP1106 Hartley Wintney; Phoenix Green management Plan	Implement Phoenix Green HDC Management Plan and transfer the allotment space to HWPC	31 March 2012	Completion and implementation of HDC plan	31 Oct 2011
			Transfer allotment land to HWPC	31 March 2012
LEP1107 L&EP Capital Programme	Refurbish Hart LC to a standard yet to be agreed and dependant on the Council decisions relating to the enhancement or replacement of the Hart LC	31 Mar 2012	As at Nov 2010 yet to be determined by Council	
LEP1108 Letting of the Grounds Maintenance contract	The existing contract reaches its close on 31 Sept 2011. A new contract needs to be in place before 31 Sept 2011	30 Sept 2011	Agree new provider	30 April 2011
			Agree new contractor lead in/existing contractor lead out details	31 May 2011
			If required prepare for TUPE of staff to new supplier	31 July 2011
			Complete transfer to new supplier	30 Sept 2011
LEP1109 Preparation for 2012 Olympics	A coordinated approach to participation and legacy across the district to include clubs and parish councils	March 2012	Complete the initial approach plan then set the milestones.	March 2011

