

# COUNCIL TAX



HART DISTRICT COUNCIL  
 CIVIC OFFICES, HARLINGTON WAY  
 FLEET, HAMPSHIRE GU51 4AE  
 Tel 01252 622122 Fax 774415

Dear Council Tax Payer

In order that the Council Tax register may be correctly amended please complete section 1 and 2 on this form in BLOCK CAPITALS and

return it to Hart District Council. It would be helpful and may be in your own interest to complete any relevant sections.

The data contained on this form will be kept and administered under a registered entry with the Data Protection Registrar and in accordance with the Data Protection act 1984.

**1. Change of Address** – If the whole family have moved – See Section 2 for single vacation.  
**PLEASE LIST ALL OCCUPANTS AGED 18 AND OVER.**

TITLE	SURNAME	CHRISTIAN NAMES

OLD ADDRESS		NEW ADDRESS	
DATE VACATED	DATE SOLD	DATE OCCUPIED	DATE PURCHASED

If the property is not sold, is it going to be:

a. Left unoccupied and furnished	YES/NO
b. Left unoccupied and furnished	YES/NO
c. Let out to tenants	YES/NO

If the property is sold please advise name of buyer or Solicitor acting for buyer \_\_\_\_\_

**Please turn over**

If the property is to be let please advise name and address of agent responsible for the property.

NAME
ADDRESS

**2. Change of Address** – For one person leaving the household

TITLE	SURNAME	CHRISTIAN NAMES

OLD ADDRESS		NEW ADDRESS	
DATE VACATED	DATE SOLD	DATE OCCUPIED	DATE PURCHASED

**3. Rented Properties**

If the property was rented, please advise name and address of owner/agent.

NAME
ADDRESS

**DECLARATION**

The information supplied is to the best of my knowledge and belief, true and accurate.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

The department will contact you if necessary, therefore it would be useful if you could supply a contact telephone number: \_\_\_\_\_